Bachelor of Creative Arts

Screen Production

2015

Information Handbook

For further information contact Screen and Media Office
(08) 8201 2578

FLINDERS UNIVERSITY
School of Humanities & Creative Arts

http://www.flinders.edu.au/ehl/humanities/screen-&-media.cfm
Introduction

This booklet provides an overview of the Bachelor of Creative Arts (Screen) and details the subject offerings for 2015.

Full-time students should expect to enroll in four topics per semester. Please note several SCME topics may have prerequisites. In those cases, you must satisfy the prerequisites listed for a topic before enrolling in that topic.

For information about the Screen and Media major:

For more information about the Bachelor of Creative Arts (Screen)

Since publishing this handbook, changes may have occurred. For the most up-to-date information regarding timetabling, please check
Program of study

To qualify for the Bachelor of Creative Arts (Screen), a student must complete 108 units with a grade of P or NGP or better in each topic, according to the following program of study.

The award of a grade of Fail (F) on more than one occasion in the same topic may constitute prima facie evidence of unsatisfactory progress for the purposes of the University’s Policy on Student Progress.

Stream - Screen

Core - Year 1 topics

31.5 units comprising
- CREA1001 Introduction to the Creative Arts (4.5 units)
- SCME1000 Film Form and Analysis (4.5 units)
- SCME1003 Essential Multimedia (4.5 units)
- SCME1070 Screen Production Techniques 1 (4.5 units)
- SCME1071 Screen Production Techniques 2 (4.5 units)
- SCME1072 Screen Production Techniques 3 (4.5 units)

plus one of
- SCME1001 Media Histories (4.5 units)
- SCME1002 Convergence Cultures (4.5 units)

Elective - Year 1 topics

plus 4.5 units of year 1 topics. Elective topics may be selected from any offered by the University, provided topic prerequisites are met

Core - Year 2 topics

27 units comprising
- CREA2106 Creative Arts Theory and Practice (4.5 units)
- SCME2003 Non-fiction Form and Ethics (4.5 units)
- SCME2070 Screen Production Techniques 4 (4.5 units)
- SCME2071 Introduction to Script Writing (4.5 units)
- SCME2072 Screen Production Techniques 5 (4.5 units)
- SCME2073 Screen Production Techniques 6 (4.5 units)

Option - Year 2 topics

plus 4.5 units from the second level Option - Year 2 & 3 topics listed below, plus 4.5 units from the second level or third level Option - Year 2 & 3 topics listed below

Revised December 2014
Core - Year 3 topics

22.5 units comprising

SCME3070  Screen Production Techniques 7  (4.5 units)
SCME3071  Screen Production Techniques 8  (4.5 units)
SCME3072  Screen Production Techniques 9  (4.5 units)
SCME3073  Screen Production Techniques 10 (4.5 units)
SCME3074  Adaptation and Transformation (4.5 units)

Option - Year 3 topics

plus 9 units from the third level Option - Year 2 & 3 topics listed below plus 4.5 units from the second level or third level Option - Year 2 & 3 topics listed below or other topic(s) approved by the Course Coordinator.

Option - Year 2 & 3 topics

Second level

SCME2000  The Hollywood Industry  (4.5 units)
SCME2001  Television Studies  (4.5 units)
SCME2005  Media Audiences  (4.5 units)
SCME2100  Media Policy  (4.5 units)
SCME2101  Australian Cinema  (4.5 units)
SCME2102  Gender, Media and Technology  (4.5 units)
SCME2104  Popular Genres  (4.5 units)
SCME2105  The Filmmaker: Case Studies  (4.5 units)
SCME2106  Narrative and Storytelling  (4.5 units)
SCME2107  Asian Cinema  (4.5 units)
SCME2108  Multimedia Production Part 1  (4.5 units)
SCME2201  Interaction Design  (4.5 units)
SCME2202  3D Animation  (4.5 units)
SCME2203  3D Effects  (4.5 units)

Third level

CREA3456  Cultural Policy and the Arts (4.5 units)
SCME3000  Cross-Cultural Media  (4.5 units)
SCME3002  Cinema and Fantasy  (4.5 units)
SCME3004  History of Film Style  (4.5 units)
SCME3005  Digital Games  (4.5 units)
SCME3006  From Virtual Reality to Web 2.0  (4.5 units)
SCME3007  Kids’ Media Cultures (4.5 units)
SCME3008  Countercinema  (4.5 units)
SCME3012  Independent Research Project in Screen Studies  (4.5 units)
SCME3100  Screen and Media Practicum (4.5 units)
SCME3014  VFX Histories and Theories (4.5 units)
## Screen and Media Staff, 2015

**Head of Department:** Alison Wotherspoon  
**Director of Studies:** Mike Walsh  
**Postgraduate Coordinator:** Karen Vered  
**BA Honours Coordinator:** Karen Vered  
**Bachelor of Media Arts Coordinator:** Julia Erhart  
**BCA (Screen Production) Coordinator:** Helen Carter  
**BCA (Digital Media) Coordinator:** John McConchie  
**BCA (Screen) Honours Coordinator:** Cole Larsen

<table>
<thead>
<tr>
<th>Room</th>
<th>Staff or Office</th>
<th>Internal tel.</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBA</td>
<td>Shane Bevin</td>
<td>TBA</td>
<td><a href="mailto:shane.bein@flinders.edu.au">shane.bein@flinders.edu.au</a></td>
</tr>
<tr>
<td>N333 Sturt</td>
<td>Helen Carter</td>
<td>15902</td>
<td><a href="mailto:helen.carter@flinders.edu.au">helen.carter@flinders.edu.au</a></td>
</tr>
<tr>
<td>128</td>
<td>Katie Cavanagh</td>
<td>12077</td>
<td><a href="mailto:katie.cavanagh@flinders.edu.au">katie.cavanagh@flinders.edu.au</a></td>
</tr>
<tr>
<td>255</td>
<td>Julia Erhart</td>
<td>12249</td>
<td><a href="mailto:julia.erhart@flinders.edu.au">julia.erhart@flinders.edu.au</a></td>
</tr>
<tr>
<td>N338 Sturt</td>
<td>Cole Larsen</td>
<td>12697</td>
<td><a href="mailto:cole.larsen@flinders.edu.au">cole.larsen@flinders.edu.au</a></td>
</tr>
<tr>
<td>271</td>
<td>John McConchie</td>
<td>12313</td>
<td><a href="mailto:john.mcconchie@flinders.edu.au">john.mcconchie@flinders.edu.au</a></td>
</tr>
<tr>
<td>278</td>
<td>Melanie Swalwell</td>
<td>12619</td>
<td><a href="mailto:melanie.swalwell@flinders.edu.au">melanie.swalwell@flinders.edu.au</a></td>
</tr>
<tr>
<td>257</td>
<td>Ruth Vasey</td>
<td>12380</td>
<td><a href="mailto:ruth.vasey@flinders.edu.au">ruth.vasey@flinders.edu.au</a></td>
</tr>
<tr>
<td>260</td>
<td>Karen Vered</td>
<td>13198</td>
<td><a href="mailto:karen.vered@flinders.edu.au">karen.vered@flinders.edu.au</a></td>
</tr>
<tr>
<td>TBA</td>
<td>Sonja Vivienne</td>
<td>TBA</td>
<td><a href="mailto:sonja.vivienne@flinders.edu.au">sonja.vivienne@flinders.edu.au</a></td>
</tr>
<tr>
<td>251</td>
<td>Mike Walsh</td>
<td>15305</td>
<td><a href="mailto:mike.walsh@flinders.edu.au">mike.walsh@flinders.edu.au</a></td>
</tr>
<tr>
<td>N333 Sturt</td>
<td>Alison Wotherspoon</td>
<td>12290/15121</td>
<td><a href="mailto:alison.wotherspoon@flinders.edu.au">alison.wotherspoon@flinders.edu.au</a></td>
</tr>
<tr>
<td>125</td>
<td>Theodor Wyeld</td>
<td>13264</td>
<td><a href="mailto:theodor.wyeld@flinders.edu.au">theodor.wyeld@flinders.edu.au</a></td>
</tr>
<tr>
<td>N339</td>
<td>Tom Young and Matt Hawkins</td>
<td>12859</td>
<td><a href="mailto:Thomas.young@flinders.edu.au">Thomas.young@flinders.edu.au</a></td>
</tr>
<tr>
<td>252 and 254</td>
<td>Undergraduate Student Services Offices</td>
<td>12578</td>
<td><a href="mailto:matthew.hawkins@flinders.edu.au">matthew.hawkins@flinders.edu.au</a></td>
</tr>
</tbody>
</table>
Screen Production Student Protocols and Rules 2015

Attendance and Assignments
- Attendance is compulsory for all lectures, workshops, tutorials and seminars. Students must have a medical certificate when missing any of the above. Students who miss three classes will fail the topic.
- E-submission and return of assignments will be mandatory at Flinders University from Semester 1 2014. This means that you are required to submit all assignments in electronic format, generally through the FLO system, or as instructed by your topic coordinators (refer to Handbook for details).
- Some assignments not produced electronically, such as hand drawings, hand-written journals, portfolios, artifacts, and large digital multimedia files can be submitted directly to the Undergraduate Student Services Office (Room 254, Humanities Building) as specified by your topic coordinators.
- For information and help with e-submission please use the following links from your FLO homepage: 1) Click on the ‘Support Materials for Students’ link; and 2) Scroll down and click on the ‘FLO - Assignments’ link.

Extensions
- Extensions for assignments will only be given in extenuating circumstances or when accompanied by a medical certificate. They will not be given because you have left it too late to book equipment, do tests or book edit suites. Students applying for a “long extension” (over 5 working days) will need to submit their requests by completing and submitting an online form, normally BEFORE the due date of the assignment. Requests can be submitted via the topic in FLO.

Unit and Production Meetings
- Screen Production will hold a number of unit meetings during the year. These are compulsory for all production students and are a way to establish collaboration across the whole Screen Production team (staff and students) and to announce new initiatives and happenings.
- The unit meetings will be held in Semester 1 commencing in week 2. Students not attending will incur a 2% penalty for their current production topic grade.
- All student production meetings are compulsory. It is up to students to organise their university and private timetables to ensure attendance at all production meetings.

Production Competencies
- All students must have completed a ‘production competency’ prior to using equipment and facilities for shoots. Production competencies are evaluated standards that must be completed and are of a Non Graded Pass status.
- Camera, Lighting and Sound Competency tests will be arranged in class with your topic coordinator. Full details of the tests will be posted on FLO.
- Camera and sound competencies must be completed so that students can complete assigned work on time.

Filming and field trips
- Screen production students are required to take reasonable care for the Health and Safety of yourself, and of other persons your acts or omissions may affect.
- Any student who films off campus without permission will lose all borrowing rights for the rest of the semester and may not be able to enrol in future production topics.
- Film shoots on campus must comply with University policies.

Revised December 2014
• Students filming on campus must wear safety vests and carry their student cards.

Equipment and Facilities
• All equipment and facilities are strictly for production assessed topic use only.
• Students may only use equipment and facilities for shoots once they have completed Production Competencies.
• Shooting off campus can only take place after the completion of risk assessments, and approval of completion of field trip forms.
• All production equipment is booked through Scott Castledine in the store, via FLO. Bookings must be made at least 2 full working days before you intend to pick up (allow time for weekends and be realistic about when lecturers actually access their email). You are required to have your booking approved by your lecturer prior to picking up equipment and you MUST show student ID when picking up equipment. Late return of equipment will incur a 2% penalty on your production report grade. Damaged equipment MUST be reported.
• Equipment pick-up time is 12-1pm and return time is 9:30-10:30 on weekdays.
• All edit suite use is booked through your production lecturer via FLO. Edit and post production facilities can only be booked once your full production schedule is sighted for use on topic assessed exercises.
• Only students working in the post-production stage or involved in screen production exercises are permitted in the edit and post-production sound facilities. These areas are not to be used for socialising. Please have respect for fellow students working in edit and sound suites.
• Students are not permitted to load any programs onto computers.
• Food and drink are strictly forbidden in post-production suites; students disregarding this will forfeit their access. Bottled water is fine.

Project Collaboration
• Students are strongly encouraged to work on a variety of student productions outside of their topics. Use the opportunity to get involved in graduating and honours projects and learn from students with more experience.
• It may be possible to negotiate credit with lecturers for production work, this must be done in advance of any work undertaken.
• You will be asked to fill out a production skills sheet during first week of semester and this will be placed on a production data base on FLO. It will include your skills and contact details.
• Students may not miss production or theory topics to work on productions. Attendance at lectures is compulsory.

For other student support /services available go to http://www.flinders.edu.au/students/current/

Also if you need help and support Flinders has an excellent and confidential student health and counseling unit that can be accessed at http://www.flinders.edu.au/healthcounsel/