



POSITION DESCRIPTION

LECTURER DEPARTMENT OF PSYCHIATRY

Vacancy Reference No:	06276
Major Cost Centre:	Faculty of Health Sciences
Organisational Unit:	Department of Psychiatry, School of Medicine
Classification:	Academic Level B
Salary Range:	\$63 792 to \$75 750 pa full-time
Superannuation:	Employer contribution of 9% of salary
Total Remuneration Package:	\$69 533 to \$82 568 pf full-time The total remuneration package includes salary and employer superannuation contributions.
Employment Type:	Fixed-term, part-time. (12 months, for up to a maximum of half time)
Supervisor (Title):	Course Coordinator
Closing date:	5.00pm, Monday 15 January 2007

KEY PURPOSE

This position will be responsible for the development and delivery of topics in the Mental Health Science programs particularly in the area related to the comorbidity between mental health conditions and the abuse of alcohol and other drugs. The objective of the whole program is to develop knowledge and clinical skills at the postgraduate level for mental health professionals and for those working in the drug and alcohol area.

ORGANISATIONAL ENVIRONMENT

The Mental Health Sciences program is collocated with the Flinders Human Behaviour and Health Research Unit within the Department of Psychiatry, School of Medicine. The program in Mental Health Sciences provides postgraduate education in a range of mental health conditions including anxiety and mood disorders, and problem gambling.

KEY RESPONSIBILITIES

The key responsibilities and selection criteria identified for this position should be read in conjunction with the Flinders University Academic Profile for the relevant academic classification, available at

<http://www.flinders.edu.au/ppmanual/staff/acprofiles.html>

- Research current best practice in the treatment of those with problems in the use of alcohol, tobacco and other drugs
- Develop a curriculum plan for a new topic in evidence-based practice in mental health and addictions and to incorporate drug and alcohol theory throughout the Mental Health Science program
- Liaison with DASSA and a range of mental health and other services
- Provide support for Mental Health Science students in clinical venues in terms of their clinical placements, to facilitate practice expertise and provide clinical supervision in the use of cognitive and behavioural techniques for a range of clinical conditions
- Contribute to the externalisation of the course through the use of information technology
- Prepare and deliver lectures tutorials, practical classes and seminars as required
- Design and administer assessment materials and feedback processes for students
- Maintain a clinical caseload of patients referred to the Centre for Anxiety & Related Disorders, Flinders Medical Centre
- Promote and provide a safe working environment for students, staff and visitors with attention to the requirements of the Occupational Health Safety and Welfare Act, the Workers Rehabilitation and Compensation Act and Equal Opportunity legislation. Specific responsibilities are detailed at <http://www.flinders.edu.au/ohsw/sup-resp.html> and http://www.flinders.edu.au/eo_unit/legislation/index.html

SUPERVISION PROVIDED TO OTHERS

This position has no supervisory responsibilities for either general or academic staff.

WORKING RELATIONSHIPS

The Lecturer B will report to the Executive Dean, Faculty of Health Sciences through the Dean, School of Medicine and the Head of the Department of Psychiatry who will be the supervisor. Day-to-day activities will be supervised by Associate Professor Malcolm Battersby and the course coordinator for the Mental Health Science programs, Mr Angus Forbes.

UNIVERSITY EXPECTATIONS

All staff are expected to:

- contribute to the efficient and effective functioning of the team or work unit in order to meet organisational objectives. This includes demonstrating appropriate and professional workplace behaviours, providing assistance to

team members if required and undertaking other key responsibilities or activities as directed by one's supervisor;

- perform their responsibilities in a manner which reflects and responds to continuous improvement; and
- familiarise themselves and comply with the University's Occupational Health and Safety and Equal Opportunity Policies

SELECTION CRITERIA

(Note for intending applicants – applicants should address each selection criterion individually and should argue their case by citing evidence to support their claims rather than presenting a list of facts only).

Essential criteria

1. Masters degree in mental health clinical psychotherapy.
2. Demonstrated experience in both teaching and curriculum development at the tertiary level.
3. Demonstrated clinical skills in Mental Health or equivalent professional field.
4. Demonstrated knowledge of the issues involved in devising best practice treatments for those with drug and alcohol and mental health conditions.
5. Ability to provide clinical supervision in mental health and cognitive behaviour therapy.
6. Excellent communication, writing and teaching skills.
7. Ability to use Web based programs to develop and deliver interactive programs to students at a distance.
8. Demonstrated ability to initiate and complete research programs and to assist others with research.
9. Eligible for professional registration with an appropriate body.

Desirable criteria

1. Familiar with a range of software programs including Word, Access, Power Point, Excel, SPSS.
2. Ability to collect, collate, analyse data and provide statistical support to students.

SELECTION OF CANDIDATES

Candidates will be evaluated on merit against all of the various components that make up this position description. Assessment will take into account all information that is determined to be appropriate, eg written application, qualifications, interview, work samples, skills testing and referee reports.

The final decision regarding appointment to this position will be based on an assessment of the requirements of the total Position Description.

INFORMATION FOR PROSPECTIVE STAFF

All intending applicants should read the *Essential Information for Applicants*, available at <http://www.flinders.edu.au/employment/app.php> If you are unable to access this information on the web site, please contact the contact person nominated below.

Information about Flinders University, living and working in Adelaide and employment at the University is available at <http://www.flinders.edu.au/employment/whyflin.php>

CONTACT DETAILS

For further information about the position contact Mr Angus Forbes by telephone: 8204 6326; or email: angus.forbes@fmc.sa.gov.au

Candidates are encouraged to discuss the position with the contact person before sending in a written application.

SUBMITTING AN APPLICATION

All applications must be lodged with Personnel, Policy and Practice, Flinders University, GPO Box 2100, Adelaide, South Australia 5001.

Further information regarding procedures for mailing, e-mailing, faxing or delivering applications are provided in the *Essential Information for Applicants*. Please do **not** forward applications to the contact person nominated as the contact person.

Name of Authorising Officer: *Associate Professor Malcolm Battersby*
Name of Authorising Officer in Human Resources: *Mr George Szewczyk*
Date of last update: *September 2006*