THINGS TO DO BEFORE YOU ARRIVE:

We advise that you:

- arrange Contents Insurance if you intend to bring valuables such as jewellery, video cameras, ipods, computers, etc. (check with your home insurer – you may already be covered!)
- arrange Ambulance Cover, especially if you have any known illness or condition
- Let us know your intended arrival date and approximate time!

A taxi from the airport will be approximately AUD$25-$35.

If you are arriving after hours or late you may want to ensure that you have a small snack available or coins for the vending machines in the common room. The vending machines dispense chips, soft drinks, chocolate, sweets, and milk. You will need between $2 and $5 for a small snack.

Filtered water is available from a dispenser in the courtyard. You will need to provide your own container.

MOVING INTO THE HALL – THE BASICS

- Arrival
- Your responsibilities on Arrival
- What to Bring
- What not to bring

ARRIVAL
Collect your: key, swipe card and any other pre-ordered items from the Residential Duty Tutor or the Housing Office when you arrive (use the phone at the front sliding doors to contact the Duty Tutor if you are arriving on a day other than Sunday February 20th 2011 or after hours).

Someone will assist you to your room and give you a brief orientation: lifts, stairs, bathrooms, kitchens, common rooms, laundry, dining hall etc.

On “Move-In Sunday” you will be able to pay fees, set up phone and computer accounts, collect bike shed, music room and car park keys and have your student card coded for access. The Housing Office is not usually open on weekends or after-hours.

On “Move-In Sunday” a welcome BBQ for parents and residents will be held in the courtyard from 5.30pm. A compulsory orientation session will be held on Monday for all new residents. If you are unable to attend this session due to academic commitments please advise your Area Residential Tutor with details of what prevents you from attending.
YOUR RESPONSIBILITIES ON ARRIVAL

Paperwork: You are obliged to complete a “room condition report”, otherwise known as an inventory, that is your acknowledgement of the condition your room is in on arrival. The form should be with your keys and swipe card. It is your responsibility to ensure the return of this form to the Housing Office within 2 days of arrival. This form will be used to check against the condition of your room when you vacate it at end of contract. If you do not return the form and for whatever reason your room is not in good condition when you leave we will assume the room was in a good condition when you arrived and therefore make claims against your bond for any reparation or cleaning. If you have any questions ask your Residential Tutor or a member of staff to assist you.

Handbook: The Handbook and the Rules & Conditions Governing Residency form part of your contract. These documents are available on the Flinders Housing website. As a resident you have already signed a contract stating that you will abide by these rules and conditions so you must read them. It is each resident’s responsibility to familiarise themselves with the policies and information outlined in these documents as they form part of your contractual obligations. You can find out information about residential life here, University services, who people are and when things happen – so it really is in your best interests to read it as soon as possible.

Each resident will also be provided with a wall year planner that has Flinders Housing payment dates, events and other relevant information.

WHAT WE HAVE AND WHAT YOU NEED

Bed/Study rooms: Each bed/study room contains a bed base and mattress, desk, 3 bookshelves, built-in wardrobe/closet, power board, pin board swivel study chair, pillow and mattress protector, cooling fan, convection heater, waste paper bin, mirror, curtains, carpet, internet cable point, towel rail, telephone directory and telephone.

Kitchens, Wet areas and Laundry: Coin-operated Washing Machines and Tumble Dryers are provided in the Laundry. Irons and Ironing boards are set up (free of charge) in the laundry. Wet areas and common areas are cleaned regularly by the Housekeeping staff. You will need to organise dishwashing equipment for personal items of crockery and cutlery. A lockable outdoor drying area is accessible for residents only.

Communications: We have a resident fax machine. The nearest public phones are on main campus, near the Plaza. Phone cards for the public phone system can be purchased on campus during office hours. Faxes will be charged to your pre-paid phone account at the Hall. Internet cables can be organised through the Housing Office. A Hall computer lab is available and open 24 hours per day with limited technical assistance.
WHAT TO BRING (many of these items are of course, optional and will depend on personal preferences):

- Toiletries and toiletry tote basket
- Laundry hamper/basket and washing powder, pegs
- Drying rack for room (optional – dryers and drying area provided)
- Coat hangers
- Towels and linen including quilts and pillows (these can be pre-ordered and bought through Housing Office if you wish to avoid carrying these items with you)
- Books, stationery, computer disks, cd ROMs etc.
- Stereo (earphones are **essential** if you wish to listen to your music at any volume!!),
- Television, VCR, DVD player (TVs available in common rooms. A limited number of VCR/DVD players are available for short-term loan.)
- Bar fridge (Area kitchens have lockable fridges. Drip trays must be used for bar fridges in rooms and are available from the Housing Office on weekdays.)
- Labelled microwave containers and other containers for personal food items and late dinner orders
- Personal computer and printer (A computer lab is available which has both computers and printers),
- Camera
- Scanner
- Dripolator coffee maker
- Grooming equipment such as hairdryer, curling tongs, and shavers
- Alarm clock
- Study/reading lamp
- Personal iron if you wish to iron clothing in your room as opposed to using the communal laundry irons
- Extra power board if you have a number of electrical appliances
- Bicycle – must be stored in lockable shed or bike racks
- Musical instruments such as guitars, clarinets, flutes – able to be practiced in the music room and quieter instruments may be played in your bed/study room
- Casual clothing and footwear
- Formal attire for special occasions such as Formal and Academic Dinners, Dances, Balls etc. eg:
  - Men; suit or jacket, shirt, tie and trousers (not jeans)
  - Women; dress or skirt and shirt/blouse or "dressy" trousers (not jeans),
  - Traditional dress for international students
  - Appropriate footwear (not sandshoes or sporty shoes)
- Sports equipment, uniforms, long sports socks and footy boots, hockey boots, sandshoes, etc.
- Money for sports shirts, O week t-shirt, Hall jumpers, stubby holders and other Uni Hall paraphernalia
- Your address book and a few favourite photos!
- A great attitude and a community spirit!
WHAT NOT TO BRING:
- Blow heaters, bar heaters, electric blankets
- Microwaves
- Toasters
- Non-automatic switch-off kettles
- Home brew kits or illegal substances or firearms
- Chemicals and poisons
- Pets other than small fish in small tanks
- Candles, incense, oil burners, roach bombs and any other open flame or smoke-making devices
- Double adaptors
- Any electrical equipment in disrepair or too aged to pass security standards – eg. Frayed cords on irons, shavers or hair dryers.

Things you can bring if you feel you need them **but that can not** be used in your room – only in the kitchens and which **must not be left unattended** whilst in use:
- Toastie or sandwich machines and presses, electric grills
- Rice cookers, slow cookers,
- Blenders, food processors
- Electric woks, electric frypans, and
- Any other electrical or fuel powered cookware or equipment

Please note that nebulisers and other breathing equipment are medical items that you can use in your room but that we would appreciate being recorded with your Area Tutor or with maintenance. If in doubt, it is always best to give the Associate Dean or a Residential Services Officer a call to check what you are allowed to bring or not bring to the Hall.

www.flinders.edu.au/housing
Find us on Facebook & Twitter: FlindersLiving
CRICOS Provider Number: 00114A