How to apply for internal transfer

- Log into the Student Information System
- Select ‘My Applications’ on the tabs bar

To create a new application click on the following link

I Want To ...

- Create a new Application

Note:

1. The application process via the Student Information System is not available for International Students.

2. Only applications submitted through this method will be displayed in this tab.

3. You must nominate your first two preferences as only these will be considered.
You must select the course you wish to apply for by entering the course name (or part of the name) in either of the two fields indicated.

You can search by keywords or a single word (e.g. arts) or the whole degree name.
- Click on the ‘Search’ button.

The search will return courses available for online applications to commence in the next semester. Note that the system will display all available options (Part Time as well as Full Time and Internal and External).

If the search does not return the expected degrees, the search can be refined by amending the search criteria and clicking on the ‘Search’ button again.

- Select the required degree by clicking on the ‘Apply’ button.
A summary of the selected degree is displayed.

You can either
- Click on ‘Back to Select an Availability’ to select a different degree
- Click on ‘Cancel & Exit’ to return to the Application Summary page
- Click on ‘Proceed with the Application’ to go to the following page

If you select ‘Proceed with the Application’, and then click on ‘Cancel & Exit’ at a later stage, without completing the application, an incomplete application will be created and will appear in the Application Summary page.
Apply for a combined degree

If the course selected can be undertaken as a combined degree, the ‘Application Requirements’ page will display the degrees available as a combined degree.

- Select the combined degree from the dropdown list and click on Save.

If you do not wish to combine a degree leave the field blank and click on ‘Submit the Application’. 
No combined course selected

You proceed to the next page and no Application Requirements are displayed
Combined Course selected

You proceed to the next page and Application Requirements displays the combination selected

Application Preferences

<table>
<thead>
<tr>
<th>Date of Application</th>
<th>Course Code</th>
<th>Title</th>
<th>Year</th>
<th>Location</th>
<th>Liability Category</th>
<th>Study Period</th>
<th>Lead</th>
<th>Attendance</th>
<th>Application Stage</th>
<th>Application Status</th>
<th>Preference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

Change Application Preferences

Application Summary

<table>
<thead>
<tr>
<th>Course</th>
<th>Year</th>
<th>Study Period</th>
<th>Location</th>
<th>Load</th>
<th>Attendance</th>
<th>Liability Category</th>
</tr>
</thead>
<tbody>
<tr>
<td>SA Bachelor of Arts</td>
<td>2012</td>
<td>Course Second Half Year</td>
<td>Flinders</td>
<td>Part Time</td>
<td>Internal</td>
<td>Commonwealth Supported</td>
</tr>
</tbody>
</table>

Students applying for combined degrees should note that the secondary course will not appear in the listed applications but will be listed as an available course under My Enrolment. Students wishing to combine their degree with the Diploma of Language should submit a request via FAQ link.

Application Requirements

The following degrees can be undertaken as a combined degree with the Bachelor of Arts:
- Bachelor of Laws and Legal Practice (Honours)
- Bachelor of Laws and Legal Practice
- Bachelor of Behavioural Science (Psychology)
- Bachelor of Behavioural Science (Sociology)
- Bachelor of Business (Management)
- Bachelor of Business (Human Resource Management)
- Bachelor of Business (Marketing)
- Bachelor of Business (International Business)
- Bachelor of Business (Business Education)
- Bachelor of Commerce (Accounting)
- Bachelor of Commerce (Finance)
- Bachelor of Commerce (Sustainability)

If you wish to apply for a degree combined with Arts, we recommend you apply for the non-Arts degree and ensure that you nominate Arts as your combined preference.

However, if you wish to apply for Arts first, please select the degree which you wish to nominate as your combined preference, from the list below:
- Bachelor of Business (International Business)

Conditions of Application And Applicant Declaration

I agree to the displayed Terms & Conditions

Back to Application Requirements  
Confirm the Application  
Cancel & Exit
Before submitting the application you must agree to the Terms & Conditions at the bottom of the page.
- Click on ‘Confirm the Application’.

Successful submission of the application is confirmed at the top of the next page.
- Select ‘I Want To …. Exit and return to Application Summary’

If you are applying for Bachelor of Science (Honours) - Enhanced Program for High Achievers you will be required to acknowledge you meet the prerequisites by selecting ‘Yes’ or ‘No’ in the dropdown box and then click the ‘Save’ button before you can submit your application.
Students applying for Bachelor of Laws and Legal Practice or the Bachelor of Laws and Legal Practice (Honours) must select a combined degree and click the 'Save' button before you can submit your application.

Application Requirements

For entry to the Bachelor of Laws and Legal Practice and the Bachelor of Laws and Legal Practice (Honours) program, you must select a combined degree and click the 'Save' button before you can submit your application. The following degrees are available to combine with this course. Students who wish to study these degrees should contact the university for further information:

- Bachelor of Arts
- Bachelor of Behavioural Science (Psychology)
- Bachelor of Business
- Bachelor of Business (Management)
- Bachelor of Business (Human Resource Management)
- Bachelor of Business (Marketing)
- Bachelor of Business (International Business)
- Bachelor of Business (Business Economics)
- Bachelor of Commerce (Accounting)
- Bachelor of Commerce (Economics)
- Bachelor of Commerce (Finance)
- Bachelor of Commerce (Studied Independently)
- Bachelor of Government and Public Management
- Bachelor of International Studies
- Bachelor of Justice and Society
- Bachelor of Science
- Bachelor of Science (Animal Behaviour)
- Bachelor of Science (Aquaculture)
- Bachelor of Science (Biodiversity and Conservation)
- Bachelor of Science (Environmental Science)
- Bachelor of Science (Forensic & Analytical Chemistry)
- Bachelor of Science (Marine Biology)
- Bachelor of Science (Nanotechnology)

For further information regarding options for Combined Degrees, please go to the 'Combined Degrees' webpage at: http://www.flinders.edu.au/courses/combined-degrees/

Please select the degree which you wish to nominate as your combined preference, from the list below.

NOTE: This requirement is a mandatory requirement and must be completed before you can submit your application.