Applications for promotion to Levels B, C, D, D Plus and E are now invited from eligible academic staff.

Eligibility
Eligible staff members include academic staff members (including research-only academic staff members funded from research grants):

- employed in continuing or convertible posts and
- employed in fixed-term appointments which are for a cumulative period of at least three years.

Academic Status
Holders of Full Academic Status seeking promotion should refer to the Academic Status policy available at: www.flinders.edu.au/ppmanual/staff/acadstatus.html to ascertain the process to be followed.

Changes to Policy and Procedures
As a result of a number of amendments to the promotion policies and procedures (mainly as a result of the introduction of specialised academic roles), consequential changes have been made to associated documentation. It is therefore important that intending applicants refer to the updated promotion policies and application forms (Form C) and in particular should adhere to the Guides to Form C (dated December 2011) prior to completing their applications. All updated documentation is available at: www.flinders.edu.au/ppmanual/promotions.html.

Academic Profiles
There is a University Academic Profile for each academic level. It is important that staff considering promotion consult the current versions (amended December 2011) on the University website as there have been minor changes since the last round.

The Academic Profiles for Yunggorendi may also be downloaded from the University website.

All Academic Profiles can be found at the following address:
www.flinders.edu.au/ppmanual/staff/acprofiles.html

Applications – Amended Form C and Guide to Form C
There are two versions of Form C (together with associated versions of the Guide to Form C):

- one designated for Levels B-D applicants and
- one specifically for Levels D Plus/E applicants.

Applications for promotion in 2012 must be submitted on the relevant version of Form C which, together with the Guide to Form C, can be downloaded from:
www.flinders.edu.au/ppmanual/promotions.html

Information Workshops for Intending Applicants
Information workshops for 2012 were recently conducted by Professor Andrew Parkin on:

- Levels B, C and D: Thursday, 9 February 2012
- Levels D Plus and E: Friday 10 February 2012
A recording of both sessions can be accessed at:
Levels B-D:  
http://mtu.flinders.edu.au/events/PromotionRoundBCD2012.cfm

Levels DE Plus and E:  

A handout of the presentations can be obtained from Ms Bev McLeod on ext 12941 or email to: bev.mcleod@flinders.edu.au

Closing Dates for Applications

Applications to be forwarded to Executive Deans/ Cost Centres Heads

Candidates must ensure that their applications reach their respective Executive Deans (or the relevant Head in the case of academic staff in the Vice-Chancellor’s Office) through their supervisor by the following indicative closing dates:

Promotion to:

<table>
<thead>
<tr>
<th>Level</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level B</td>
<td>Monday, 2 April 2012</td>
</tr>
<tr>
<td>Level C</td>
<td>Friday, 13 April 2012</td>
</tr>
<tr>
<td>Level D</td>
<td>Friday, 4 May 2012</td>
</tr>
<tr>
<td>Levels D Plus/E</td>
<td>Friday, 15 June 2012</td>
</tr>
</tbody>
</table>

Please note that Executive Deans may set an earlier internal closing date so it is advisable that candidates check with the relevant Faculty Office regarding the appropriate closing date.

Applications to reach Human Resources (HR Client Services)

Candidates must ensure that the completed application (including comments from the supervisor and Executive Dean together with final acknowledgement of these comments by the candidate) is received by Human Resources Client Services by no later than the following dates:

Promotion to:

<table>
<thead>
<tr>
<th>Level</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level B</td>
<td>Monday, 16 April 2012</td>
</tr>
<tr>
<td>Level C</td>
<td>Friday, 4 May 2012</td>
</tr>
<tr>
<td>Level D</td>
<td>Friday, 25 May 2012</td>
</tr>
<tr>
<td>Levels D Plus/E</td>
<td>Friday, 6 July 2012</td>
</tr>
</tbody>
</table>

Date of Effect

All promotions in the 2012 round will be effective from 1 July 2012.

Further Advice

For further information, please contact either:

Ms Judi Wetherell (email: judi.wetherell@flinders.edu.au or tel: 8201 2060) or
Ms Bev McLeod (email: bev.mcleod@flinders.edu.au or tel: 8201 2941).

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