Applications for promotion to Levels B, C, D, D Plus and E are now invited from eligible academic staff.

Eligibility
Eligible staff members include academic staff members employed in:

- continuing, continuing contingent-funded or convertible positions; and
- fixed-term positions which are for a cumulative period of at least three years. For clarity, this includes research-only academic staff members funded from research grants but does not include Sessional Fixed-Term appointments.

Changes to Policy and Procedures
Key changes for the promotion process in 2017 include:

- The Promotion Policies (B-D and D Plus/E) - amended to incorporate the Teaching Specialist role together with the relevant weightings for Levels B-D.
- The Evidence of Performance for Promotion Guidelines - updated in accordance with the changes noted above and to expand on the nature of research activities.
- The standing of Assessors proposed by the Executive Dean/Portfolio Head to provide a report on Level D, D Plus and E applicants – these must be external to the University and of high international standing.

Applications – Form C and Guidelines to Form C (2017 Round)
The application forms for promotion (Form C) for both B-D and D Plus/E applicants have been streamlined to incorporate policy changes and also to enable the form (including signatures) to be completed and submitted electronically. The Guides for both levels have been similarly updated to include reference to policy and procedural changes.

Applications for 2017 must be submitted on the relevant version of Form C (2017 Round) or will otherwise not be accepted. It is strongly recommended that applicants refer to the related Guide to Form C prior to completing their applications.

Access to Promotion Documentation
All documentation relevant to academic promotion can be accessed on the Academic Promotion website. This web page provides a central point of reference to the 2017 promotion documentation including the application forms (Form C), Guides to Form C, the Promotion Policies, Academic Profiles, closing dates and other associated promotion documentation.

Information Workshops for Intending Applicants
Promotion Information workshops for 2017 will be held in Room 1.09 in the Health Sciences Lecture Theatre Complex as follows:

- Levels B, C and D: Monday, 30 January 2017 (3:00 pm – 5:00 pm)
- Levels D Plus and E: Tuesday, 31 January 2017 (10:00 am – 12:00 noon)

All staff intending to apply and their supervisors are strongly encouraged to attend.
The sessions will be live streamed for the benefit of staff members in remote locations or those unable to attend in person and can be viewed at the appropriate times via the following link: Information Sessions.

A copy of the handouts will also be available on the Academic Promotions website.

**Closing Dates for Applications**

For closing dates of applications for each level, click here.

**Date of Effect**

All promotions in the 2017 round will be effective from 1 July 2017.

**Generic Promotion Email**

All promotion queries should be forwarded to the generic email address: acadprom@flinders.edu.au.