Assignment cover sheet for printed assignments
For external students only

Topic code: (e.g NURS1234) ____________________
Topic title: ___________________________________ __________________ _______
Topic coordinator: ____________________________

An Assignment cover sheet must be attached to each assignment. This form is to be used only by students studying externally. Students studying on-campus must use a different form if they are submitting a printed assignment. These are available from the School of Nursing & Midwifery Assignment Office.

Please fill in all details clearly and staple to the front of the assignment. When forwarding, please affix correct postage to avoid delay.

Forward to: Assignment Office, School of Nursing & Midwifery
Flinders University, GPO Box 2100, Adelaide SA 5001

Your student ID

First name: __________________ Family name: __________________
Address: _________________________________________________________
State: _______ Postcode: _______

Assignment number: _______ Lecturer’s name: __________________
Assignment title: ___________________________________________________

In accordance with student-related academic policies and procedures on academic dishonesty, I hereby certify that the work submitted on the attached paper is entirely my own unless otherwise acknowledged.

Signature: __________________________ Date: ____________

Lecturer’s comments are given on the reverse of this form.

Assignment office use only

Date received from student | Assessment/grade | Lecturer | Dispatched

Student to complete for Office Records

COMPLETE THIS SECTION AND LEAVE ATTACHED TO COVER SHEET.

It will be date stamped and filed in the School Office as proof of submission. PRINT CLEARLY to ensure it is correctly filed. You should always keep a copy of your work.

First name: __________________ Family name: __________________
Student ID: __________________ Topic code: __________________
Lecturer’s name: __________________
Topic title: __________________________________________________
Assignment no/Title: ____________________________________________

RETURNED TO STUDENT

Student to complete for Office Records

COMPLETE THIS SECTION AND LEAVE ATTACHED TO COVER SHEET.

It will be date stamped and filed in the School Office as proof of submission. PRINT CLEARLY to ensure it is correctly filed. You should always keep a copy of your work.

First name: __________________ Family name: __________________
Student ID: __________________ Topic code: __________________
Lecturer’s name: __________________
Topic title: __________________________________________________
Assignment no/Title: ____________________________________________

SUBMITTED
Lecturer's comments: