1 PURPOSE

The purpose of the scholarship is to enable a suitably qualified graduate to carry out, under the supervision of a member of staff appointed by the Faculty, with the participation of an Industry Partner, a program of study leading to a research higher degree.

2 ELIGIBILITY

2.1 To be eligible for consideration for the award of an Australian Postgraduate Award (Industry), a student must:
- be enrolled, or be seeking to enrol, as a full-time student in a research higher degree at Flinders University; and
- have completed a Bachelor degree with First Class or high Second Class (Division A) Honours or an equivalent level of academic attainment.

2.2 An Australian Postgraduate Award (Industry) will not be awarded to a student who:
- is in receipt of an award which directly duplicates the purpose of the Australian Postgraduate Award (Industry);
- is on paid study leave;
- holds a fractional academic appointment;
- has already completed a degree at the same level as the proposed candidature or at a higher level;
- has previously held an Australian Postgraduate Award or Australian Postgraduate Award (Industry) unless it was terminated within the first three months of the earlier award.

3 APPLICATION

Applications for Australian Postgraduate Award (Industry) scholarships will be called for at various times throughout the year. Application forms will be available from www.flinders.edu.au/scholarships.

4 SELECTION

Selection of award holders will be undertaken on the basis of academic merit and research potential. Award holders may be appointed to an Australian Postgraduate Award (Industry), without undergoing a formal selection process provided the candidate satisfies the eligibility criteria in 2 above.
5 TENURE

5.1 An Australian Postgraduate Award (Industry) is tenable for:
   • three years full-time in the case of Research Doctorate students; or
   • two years full-time in the case of Research Masters students.

5.2 An extension to the duration of an APA(I) for a Research Doctorate student of up to six months may be approved by the Scholarships Committee provided the student is making satisfactory progress and the grounds for the extension relate to the study and are beyond the control of the student. Research Masters students are not eligible for an extension.

5.3 Provided the Industry Partner is in agreement, a part-time Australian Postgraduate Award (Industry) may be approved by the Scholarships Committee only if the student has exceptional circumstances. Exceptional circumstances relate to significant caring commitments or a medical condition which limits the student’s capacity to undertake full-time study.

5.4 Part-time award holders are expected to progress at half the rate of full-time award holders. Part-time award holders may revert to full-time study at any time with the approval of the Scholarships Committee.

5.7 The tenure of the award will be adjusted for:
   • Research Masters students who upgrade to a Research Doctorate during the tenure of the award, if provision has been made for this in the original funding application;
   • Research Doctorate students who downgrade to a Research Masters during the tenure of the award;
   • Award holders who have completed periods of study towards the degree for which the scholarship was awarded before commencing their award;
   • Award holders who undertake periods of study towards their degree whilst on intermission from their Australian Postgraduate Award (Industry);
   • Periods of study undertaken by previous award holders of the particular APA(I).

6 STIPEND

In 2012, the stipend will be paid at the following rates:

<table>
<thead>
<tr>
<th></th>
<th>Rates for 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>$28,715pa tax-free</td>
</tr>
<tr>
<td>Part-time</td>
<td>$15,684 pa taxable</td>
</tr>
</tbody>
</table>

7 RESEARCH TRAINING SCHEME

Commencing research higher degree students and eligible continuing students will receive a Research Training Scheme place. This provides an exemption from tuition fees for the normal duration of a research higher degree, up to a maximum period of four years full-time equivalent study for a Doctoral degree by research, and up to two years full-time equivalent study for a Masters degree by research.

8 ALLOWANCES

8.1 Relocation Allowance
   A student who relocates to Adelaide from interstate in order to take up an
award may be eligible to apply for reimbursement of relocation and travel expenses provided that the student provides evidence of expenditure within six months of the expenditure being incurred. This allowance will be paid at the following rates:

<table>
<thead>
<tr>
<th></th>
<th>Rates for 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Relocation Expenses</strong></td>
<td></td>
</tr>
<tr>
<td>• Adult</td>
<td>$505</td>
</tr>
<tr>
<td>• Child</td>
<td>$255</td>
</tr>
<tr>
<td><strong>Travel Expenses</strong></td>
<td>Value of economy or student concession airfares</td>
</tr>
<tr>
<td><strong>Total Maximum Allowance</strong></td>
<td>$1,455</td>
</tr>
</tbody>
</table>

8.2 Thesis Allowance
Australian Postgraduate Award (Industry) holders may be eligible to apply for a thesis allowance to assist with thesis production costs, if the student’s thesis is submitted within six months of the completion of the project, and the claim is made within twelve months of the end of the project. Students claiming a thesis allowance must produce original receipts showing the amount paid by the student, the date it was paid and the service for which the payment was made. **Claims for the thesis allowance must be lodged within six months of submission of the thesis, and within one year of the end of the ARC project.**

<table>
<thead>
<tr>
<th></th>
<th>Rates for 2012</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Masters</td>
<td>$420</td>
</tr>
<tr>
<td>• Doctoral</td>
<td>$840</td>
</tr>
</tbody>
</table>

9 **REGISTRATION & ESTABLISHMENT**

9.1 Award holders will be asked to nominate a commencement date, in consultation with their Supervisor and Industry Partner, which is normally within three months of the date of offer of the scholarship.

9.2 In exceptional circumstances, award holder may apply to the Scholarships Committee for permission to commence the award after three months from the date of offer, but no later than six months after the date of offer of the scholarship.

9.3 Award holders must be enrolled to commence the award, and must remain enrolled whilst they hold an Australian Postgraduate Award (Industry).

10 **EMPLOYMENT**

10.1 Award holders may undertake a strictly limited amount of part-time paid employment, provided it does not interfere with their study program. Students are normally only permitted to work up to 8 hours in any one week. A part-time student is subject to the same restrictions on employment as a full-time student. Employment will be monitored by a student’s supervisor. Award holders must apply to the Scholarships Committee for approval to undertake more than 8 hours work a week.

10.2 The assessment of hours for award holders who undertake part-time teaching will be defined in accordance with the awards and rates of pay for part-time teaching at Flinders University as follows:
• an initial tutorial involves a total time of three hours, normally requiring one hour each of preparation, contact and marking time;
• a repeat tutorial is designated as two hours.

10.3 Award holders may not engage in any paid employment, which contravenes the wishes of the Industry Partner.

11 LEAVE

11.1 Award holders are entitled to 20 days paid recreation leave for each year of scholarship tenure, in addition to all public holidays. Recreation leave may be accrued over the tenure of the award, but will be forfeited when the award is terminated.

11.2 Award holders are entitled to up to 10 days of paid sick leave per year. Sick leave may be accrued over the tenure of the award, but will be forfeited when the award is terminated. For periods of illness lasting two weeks or more, an award holder may receive up to three months paid sick leave, but sick leave will not extend the normal tenure of the award.

11.3 Award holders are entitled to up to 12 weeks of paid maternity leave, which is in addition to the normal tenure of the award. Maternity leave may not be taken in the first twelve months of the award.

12 INTERMISSION

12.1 Award holders may apply to the Scholarships Committee, with the consent of the Industry Partner, for an intermission of the Australian Postgraduate Award (Industry) to gain work experience in industry. In exceptional circumstances the Scholarships Committee may allow an intermission on compassionate grounds, with the consent of the Industry Partner and the Australian Research Council. Award holders must also apply separately to the relevant Faculty Higher Degrees Committee for intermission of their candidature.

12.2 The Scholarships Committee can only approve a period or periods of intermission totaling up to 12 months. The Scholarships Committee will not approve intermission of scholarships in the first six months of scholarship tenure except in exceptional circumstances.

12.3 Award holders must notify Student Finance at least three weeks prior to resuming study following a period of intermission.

12.4 Award holders who suspend their studies without the approval of the Scholarships Committee will be required to repay any award payments to which they were not entitled.

13 OTHER AWARDS

Award holders may receive a stipend top-up or other stipend supplement from other sources, with the consent of the Industry Partner. Award holders must immediately advise Student Finance if they are offered a stipend top-up or other stipend supplement. The Scholarships Committee may give approval for an award holder to accept a stipend top-up or other stipend supplement.

14 TERMINATION OF AWARD

The award will be terminated:
14.1 if the award holder ceases to meet the eligibility criteria specified in 2 above, other than during a period of intermission; or
14.2 two weeks after the award holder's thesis is submitted or when the award expires, whichever is earlier;
14.3 if at any time, under the provisions Section 18 of the University's Research Higher Degree Policies and Procedures, the Academic Senate terminates the award holder's candidature;
14.4 if the award holder ceases to be a full-time student and approval has not been obtained from the Scholarships Committee to hold the award on a part-time basis;
14.5 if the award holder does not resume study at the conclusion of a period of intermission and approval has not been obtained from the Scholarships Committee to extend that period of intermission.
14.6 if the award holder has committed serious misconduct, including, but not limited to the provision of false or misleading information in relation to the Australian Postgraduate Award (Industry).

If an award is terminated, it cannot be re-activated unless the termination occurred in error.

15 TRANSFER OF AWARD

15.1 An award offered by Flinders University cannot be taken up at another institution and award holders are expected to complete their candidature at Flinders University.

15.2 If an award holder transfers from Flinders University to another institution without approval the award will be terminated.

16 ANNUAL REVIEW REPORT

16.1 Every research higher degree student is required to complete an Annual Review of Progress report in each year of tenure. An award may be suspended if an award holder fails at any time to make satisfactory progress.

16.2 The Scholarships Committee may, at its discretion, require an award holder to submit additional progress reports.

16.3 Scholarship holders must also complete the Linkage – Projects Australian Postgraduate Award (Industry) Progress Report proforma available at http://www.arc.gov.au/applicants/reported_requirements_progrep.htm by 31 January in each year of tenure. The completed report must be submitted to the University’s Office of Research.

The conditions contained in this document comply with the Australian Research Council conditions of award and must be adhered to by award holders. Scholarships are renewed on an annual basis and Conditions of Award may be amended from time to time to comply with the Australian Research Council conditions of award. Queries about the Conditions of Award should be directed in the first instance to:

Scholarships Officer
Flinders University
Ph: (08) 8201 3115
Fax: (08) 8201 5157
Email: scholarships@flinders.edu.au

The Australian Research Council conditions of award and guidelines for this award can be obtained from: http://www.arc.gov.au/ncgp/Ip/Ip_fundingrules.htm

APAI Conditions of Award12
YH: 19/09/2012