Nomination for Visiting Research Student Scheme

Background

From time to time, undergraduate and PhD students from other universities spend time in the research groups of staff in the Faculty of Science and Engineering. In some cases this is to use equipment or expertise that is not available in their own University. In some cases students are doing a research placement to satisfy the requirements of an undergraduate “field experience” topic in their own university. In other cases Flinders acts as a host Institution for research higher degree students from interstate or overseas but with field study sites in South Australia.

Generally these students who visit the faculty are granted “visiting scholar” status that gives them access to much of the infrastructure for Flinders researchers, such as e-mail and internet access, on-site software and library facilities, and in many cases, a desk to work from.

Applications for the Visiting Research Student Scheme will be considered in two categories:

Category 1: Visiting students who result from research contacts of the supervisor outside of the University, normally where the student visitor is part of a joint project between the Flinders supervisor and the external partner. Visiting scholar status should be granted for one year, but annual extensions will be permitted where satisfactory research progress can be demonstrated.

Category 2: Visiting students who come to Flinders as part of the training process for their degree at another institution (eg the China Scholarships Council Category 2 students). Visiting scholar status would normally be given for a maximum of 12 months. If a visit extends beyond 6 months co-tutelle enrolments (ie joint enrolment at Flinders and the other University) should be encouraged, so that Flinders gets some credit for degree completion. Extensions beyond 12 months would normally require both evidence of satisfactory progress, and a co-tutelle arrangement.

*Note on CSC Category 2 visiting research students: The Faculty seeks to maintain an balance between CSC Category 1 students (who are enrolled at Flinders) and CSC Category 2 students. Applications for CSC Category 2 students enrolled at a Chinese university should therefore indicate if there are CSC Category 1 students from the same university enrolled in the Faculty.*

Criteria

1. The visiting research student should normally have demonstrated research experience by publications in recognised international peer reviewed journals and/or presentations at conference, as appropriate for the stage of the student’s research career.
2. The visiting research student should have a strong academic record from a recognised research university, and letters of recommendation indicating a high level of research potential.
3. The visiting research student should have a satisfactory level of English language proficiency demonstrated by an IELTS or TOEFL test.
4. The proposed supervisor should strongly support the visiting student researcher application and be able to indicate how the proposed visitor activities link both to the ongoing research projects in the supervisor’s research group and to the strategic goals of the Faculty.
5. The proposed supervisor should have adequate space, funding and resources to support the proposed research activities of the visiting student researcher.
6. Normally a supervisor should have no more than two visiting research students in their research group at any time.
7. This form is to be completed by the Flinders staff member supervising the student and submitted, together with supporting documentation (Academic Transcript, English Language Proficiency Certification, Visa Application (if appropriate)). For further information on visa options please visit the Department of Immigration and Citizenship [http://www.immi.gov.au/students/sponsored/otv/how-to-apply.htm](http://www.immi.gov.au/students/sponsored/otv/how-to-apply.htm).
Application Procedure
Applications must be made on this form, with the required attachments, either electronically or paper copy, and submitted to Ms Margaret Rafferty (Executive Officer, Research Grants Working Group – margaret.rafferty@flinders.edu.au). There is no specified application deadline, however proposers are reminded that for visitors requiring visa approvals significant delays (6 months +) can occur. To ensure applications can be considered and determined in sufficient time to allow planning for the visit to proceed, they should be submitted well in advance of the date on which the proposed visit is to commence. In normal circumstances this should be at least three months prior to the proposed commencement of the visit.

Selection Procedure
Applications will be considered by the Research Grants Working Group (RGWG) of the Faculty Research Committee (FRC) and the Faculty Higher Degree Committee (FHDC), and selection will be based on the assessment of the student’s potential to enhance the research output of the proponent group, taking into account, as appropriate, the student’s track record in research, expertise in particular techniques, and relevance to the group’s program of research.

Preference will be given to the applications of research groups over those of single individuals whose research is not influential over a wider group.

A. APPLICANT'S DETAILS

<table>
<thead>
<tr>
<th>Family name:</th>
<th>Given names:</th>
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Supporting Documentation Attached (tick to confirm):
- Resume
- Evidence of English Proficiency (IELTS/TOEFL)
- Certified Copy of Academic Transcript
- Visa Application Forms (if applicable)  
  - Visa Type: __________________________

Student’s Host Institution: ______________________________________________________
Reason for visit: ________________________________________________________________

Proposed Flinders Supervisor: ____________________________________  School:___________
Proposed Dates of visit: _______________________ to ______________________  No of Weeks: __________

B. CRITERIA
(please address each criterion in relation to this nominee)

a. The visiting research student should normally have demonstrated research experience by publications in recognised peer reviewed journals and/or presentations at conferences, as appropriate for the stage of the student’s research career.

_________________________________________________________________________
_________________________________________________________________________
b. The visiting research student should have a strong academic record from a recognised research university, and letters of recommendation indicating a high level of research potential.

c. The visiting research student should have a satisfactory level of English language proficiency demonstrated by an IELTS or TOEFL test (evidence must be supplied with this nomination form).

d. The proposed supervisor should strongly support the visiting student researcher application and be able to indicate how the proposed visitor activities link both to the ongoing research projects in the supervisor’s research group and to the strategic goals of the Faculty.

e. The proposed supervisor should have adequate space, funding and resources to support the proposed research activities of the visiting student researcher. Please detail any funding to be provided to student.
f. Normally a supervisor should have no more than two visiting research students in their research group at any time. Please confirm the number of visiting research students currently in your research group below, and if necessary, how additional visiting students are able to be accommodated if numbers exceed the above limit.

____________________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________
____________________________________________________________________________________________________

C: STATUTORY REQUIREMENTS

Does the research involve any of the following (please tick appropriate box/boxes):

(a) importation of experimental organisms? ☐ Yes ☐ No
(b) human subjects? ☐ Yes ☐ No
(c) animal experimentation? ☐ Yes ☐ No
(d) deposition of biological materials? ☐ Yes ☐ No
(e) genetic manipulation? ☐ Yes ☐ No
(f) ionising radiation? ☐ Yes ☐ No
(g) social science data sets? ☐ Yes ☐ No

If the answer to any of these questions is YES, you must obtain the necessary ethical clearance or otherwise meet the requirements specified in the Guidelines for ARC grants.

D: ENDORSEMENT OF SUPERVISOR

I certify that this nomination has my full support in accordance with the details provided on this form;
I certify that I am able to provide maintenance support for the duration of student’s visit to Flinders;

Name: ____________________________________________________________
(Supervisor)
Signature: ________________________________________________________ Date: ___/___/____

D: ENDORSEMENT OF HEAD OF SCHOOL

I certify that I support this application, that the visiting student can be accommodated in the School, and that the necessary facilities are available to carry out and maintain the proposed research.

Name: ____________________________________________________________
(Head/Dean of School)
Signature: ________________________________________________________ Date: ___/___/____

E: ENDORSED BY THE CHAIR, FACULTY HIGHER DEGREES COMMITTEE, SCIENCE AND ENGINEERING OR ASSOCIATE HEAD OF RESEARCH, SCIENCE AND ENGINEERING

I have noted and support this nomination.

Name: ____________________________________________________________ (Chair, FHDC or Associate Head, Research)
Signature: ________________________________________________________ Date: ___/___/____