

Education Quality Committee

Terms of Reference

The role of the Education Quality Committee is to assist the Academic Senate to discharge its responsibility to lead, oversee and evaluate the quality of the University's education and student outcomes.

1. The Education Quality Committee is responsible for:
 - providing advice on the accreditation of coursework courses in a discipline new to the University;
 - providing advice to the Deputy Vice-Chancellor (Students) on the accreditation, evaluation, suspension and withdrawal of all other coursework awards under delegation;
 - providing advice to the Deputy Vice-Chancellor (Students) on the approval of changes to courses except where this has been delegated elsewhere;
 - monitoring course quality processes and their outcomes;
 - monitoring student performance;
 - monitoring the resolution of students' formal complaints and appeals;
 - oversight and provision of advice on academic strategies, policies and practices which ensure successful outcomes for students; and
 - maintaining oversight of student academic integrity.
2. In undertaking its role the Education Quality Committee will:
 - consider the strategic educational goals of the University and cross-College issues;
 - have regard to academic standards, consistent with external requirements such as professional accreditation, professional standards, and standards prescribed by Commonwealth and State Government including the Higher Education Standards Framework (Threshold Standards) 2021;
 - monitor material risks in relation to educational quality;
 - consider availability of resources and other relevant academic management issues that impact on academic standards; and
 - have regard to the principle that course design and delivery should enable the achievement of expected learning outcomes, regardless of the student's place of study or the mode of delivery.
3. The Committee will provide advice on any other matters relating to the academic activities of the University that may be referred to it from time to time.
4. The Committee may establish sub-committees or working parties to advise it on any matter within its terms of reference.

5. The Committee will report to the Academic Senate:
- regularly, on the business dealt with by it in accordance with powers delegated to it by the Academic Senate; and
 - annually, in relation to significant matters within its terms of reference, where it will also provide an assessment of its performance and acquittal of its delegated responsibilities.

Member Composition

Deputy Vice-Chancellor (Students) (Chair) *ex officio*

Pro Vice-Chancellor (Academic Quality and Enhancement) *ex officio*

Pro Vice-Chancellor (Indigenous) *ex officio*, or delegate

Pro Vice-Chancellor (Learning and Teaching Innovation) *ex officio*

Deans (Education) *ex officio* or delegate

Director, Student Recruitment *ex officio*

Director, International Recruitment, *ex officio*

Student President *ex officio* or delegate*

FUSA Education Officer *ex officio* or delegate*

Chair, Student Appeals Committee *ex officio*

In the event that fewer than three of the members of the Committee are also members of Academic Senate, the Chair of Academic Senate will co-opt an additional member of Academic Senate to the Committee.

*In the event that the Student President or Education Officer are unable to attend a Committee meeting and wish to provide a delegate, they may nominate their (non-voting) delegate from student representatives serving on the College Education Committees or a Student Council member with knowledge of the Education Quality Framework.

In Attendance

Director, Student Administration Services or delegate

Director, Library Services or delegate

Manager, Curriculum Management or delegate

Chair, Academic Senate *ex officio*

Chair, Student Success Working Group or delegate

Chair, Wellbeing Working Group or delegate

IDS Education Data and Analytics Business Partner or delegate

Quorum

50% of members (ignoring any fraction resulting from the division) plus 1