

Assemblage Research Support Scheme

Guidelines and application form

Overview

Assemblage offers an annual research support scheme to support high value outputs of creative practice research projects led by its members. In 2025, Assemblage is offering up to six grants valued between \$2 000—\$5 000.

Applications may be made either individually or collectively, as long as the grant is led by an eligible Assemblage member. In this round, priority will be given to:

- Extension funding to continue a successful pilot project towards a high-impact output and/or research funding application
- Funding that activates Assemblage's research infrastructure, including The Cube ambisonic sound studio
- Projects that extend existing collaborations with industry researchers, leading to high-impact outputs or research applications.

Research should demonstrate alignment with one of Assemblage's research pillars:

- Creative care aesthetics
- Australian creative histories and futures
- Gender in/as performance.

Applicants are advised to discuss their ideas with the Assemblage Director before submitting their formal application. Completed applications should be sent to assemblage@flinders.edu.au by **4pm on Friday 27 June 2025**.

Eligibility

At least one of the applicants must be in a balanced or research-only academic role for one or more years at 0.4 FTE or above within the College of HASS. Additional applicants may include other Flinders University academic staff, HDR students, or staff with adjunct or full academic status, including Emeritus Professors, Honorary Visiting Fellows and Honorary Research Fellows. If there are applicants from outside the College of HASS, that College must also contribute to funding the proposed project. Co-applicants from outside Flinders University may be considered, particularly if there are important underlying strategic reasons for their inclusion. In this case, co-applicants from outside the University are encouraged to contribute to funding the proposed project, including through in-kind contributions.

Application and Assessment

Applications will be assessed against the following assessment criteria:

- Feasibility of the proposed creative practice research output
- Quality of research proposal and budget justification
- Track record of the applicant(s) relative to opportunity
- Potential for impact and engagement
- Potential to lead to external research funding
- Alignment with Assemblage research pillars
- Scope to develop teams and build research capacity (both inside and outside the University).

Each application will be reviewed by a panel convened from the Assemblage Management Committee. The committee will then make a recommendation to the HASS Dean of Research for final approval.

Reporting and expenditure requirements

Grant recipients are required to submit a 500-word report to Assemblage at the conclusion of their research project. The report must be submitted to the Assemblage Management Committee within two months of the end date of the research project. Applicants who have previously received research support funding from Assemblage, including through the Seed Grant scheme, must include a copy of their report

All project funds must be expended by the end of October 2025, unless special approval has been granted by the Assemblage Director. Regardless of any further approval, no carry-forward is permitted.

Assemblage – Research Support Scheme

SECTION A: Researcher information (Lead)	
Name	
Position title, level classification	
Do you have continuing employment within CHASS	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you do not have continuing employment with CHASS, are you presently on contract?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <i>(If yes, please state expiry date of contract below)</i>
Fraction at which you are employed if it is less than 1.0 (full-time)	<input type="checkbox"/> I am full-time OR I am employed at 0.____

SECTION B: Researcher information (to be completed for each of any co-applicants)	
Name	
Position title, level classification	
Do you have continuing employment within Flinders or elsewhere	<input type="checkbox"/> Yes <input type="checkbox"/> No
If you do not have continuing employment, are you presently on contract?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> NA <i>(If yes, please state expiry date of contract below)</i>
Fraction at which you are employed if it is less than 1.0 (full-time)	<input type="checkbox"/> I am full-time OR I am employed at 0.____

Assemblage – Research Support Scheme

SECTION C: Project Details	
Project Title	
Project Summary <i>(maximum 100 words)</i>	
Total amount of funding sought	\$

List of other researchers involved with the project and their role (e.g. associate investigator) and affiliation (entity or institution) <i>(Please note: each researcher listed on the application must provide a completed 'researcher information' section as per Section B above.)</i>	
Is ethics approval required for this project?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes: <input type="checkbox"/> Approval has been sought <i>(List date of application)</i> <input type="checkbox"/> Approval has been granted <i>(Insert approval number)</i>
Is this project related to a current or future external funding bid (eg government or industry collaboration involving external research income, ARC Discovery, ARC Linkage etc).	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list the granting body to which you will be applying and the probable date of application:
Planned commencement and completion dates for this project	
Have you applied for external funding for this project elsewhere?	<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list contribution(s) sought from other sources (detailing amount and source)

Assemblage – Research Support Scheme

Project Description

(maximum 500 words)

Aims and Significance

(maximum 500 words)

Research Plan and Timetable

(maximum one page)

Outcomes and benefit

(maximum 500 words)

List outcomes and describe how this project leads to high-quality research outputs, impact and engagement, team and capacity building, and aligns with Assemblage's research pillars

Assemblage – Research Support Scheme

SECTION D: Budget		
Total amount of funding sought	\$	
Cost category	Description of costs	Amount
Personnel <i>(include rate, number of hours required and salary recipient if known) N.B. Salary costs are unlikely to be approved and should be kept to a minimum.</i>		
Equipment		
Maintenance <i>(misc. consumables ie software, stationery)</i>		
Travel		
Other		
Total amount of funding sought		\$
Justification of Budget <i>(For each of the items in the budget above, fully justify the item requested in terms of need and cost. It is not sufficient to claim certain equipment or personnel costs as \$X. Rather, the budget justification should provide information on the calculation of the cost and the need for the budget item, for example, "software: \$500" is not sufficient. Rather, you should state the specific software and why it is important to the project. The same level of explanation is required for all items being requested.)</i>		

Assemblage – Research Support Scheme

SECTION E: Research Opportunity relative to Performance

Details of the participant's academic career and opportunities for research, e.g. has the participant experienced an interruption to career that has impacted on their academic record, or restricted opportunity due to other reasons?

(maximum of 300 words)

SECTION F: Compulsory attachments checklist	
Researcher information for <u>all</u> researchers	<input type="checkbox"/> Yes
Quotes/evidence for budget items (e.g., equipment, travel)	<input type="checkbox"/> Yes
Publication list downloaded from ResearchNow incorporated into this application	<input type="checkbox"/> Yes
I have discussed this application with the Assemblage Director	<input type="checkbox"/> Yes
I have provided all required acquittal reports in relation to previous Assemblage-funded research grants (if applicable)	<input type="checkbox"/> Yes <input type="checkbox"/> NA
I have combined this application form and all the required attachments into one PDF document for submission as my complete application <i>(Please note the presentation of your application is important.)</i>	<input type="checkbox"/> Yes

Acknowledgement

☐ I confirm that the information given in this form is complete and accurate.