

30 November, 2023

PROCEDURE FOR RESIDENTS TO PROVIDE EVIDENCE OF FULL COVID-19 VACCINATION

The *Flinders Living COVID-19 Vaccination Policy* (FL-POL-001) mandates the requirement for all residents of University Hall and Deirdre Jordan Village to be fully vaccinated (and provide evidence of same) before checking-in to University Hall or Deirdre Jordan Village.

A list of the vaccines which are either (a) approved for use in Australia or (b) administered overseas but recognised in Australia by the Therapeutic Goods Administration may be found at the following URL:

<https://www.tga.gov.au/products/covid-19/covid-19-vaccines/international-covid-19-vaccines-recognised-australia>

Evidence of vaccinations received in Australia - COVID-19 Digital Certificate

The COVID-19 Digital Certificate is, most likely, the easiest document to provide and it only outlines your COVID-19 vaccination history not other vaccinations that you may have received.

- Log into your my.gov.au online account.
- Select the **Medicare** page.
- Select **Proof of Vaccinations**.
- Click on the **View History** button.
- Click on **View COVID-19 Digital Certificate (PDF)** button.
- A PDF document will appear in a new window.
- Download the document making use of the file name generated by the Medicare website (which will include your name and a download date).
- Open an email and address it to residential.services@flinders.edu.au
- In the subject line type COVID followed by your Family Name and Given Name (e.g. COVID CITIZEN John).
- Attach your PDF file.
- Send the email. (There is no need for any text in the email.)

Evidence of vaccinations received overseas - Copy of certificate

- Scan all relevant documents that show evidence of your vaccination and save the file as follows: COVID Family Name Given Name (e.g. COVID CITIZEN John).
- Open an email and address it to residential.services@flinders.edu.au
- In the subject line type COVID followed by your Family Name and Given Name (e.g. COVID CITIZEN John).
- Attach the file.
- Send the email. (There is no need for any text in the email.)

Medical exemption

The policy allows a resident to be exempted from the requirement to be fully vaccinated if they have been granted a medical exemption by an authorised and qualified medical practitioner in line with guidance issued by the Australian Technical Advisory Group on Immunisation and the medical exemption specifies the nature of the exemption and the basis on which it applies.

A resident who possesses such an exemption should:

- Open and address an email to residential.services@flinders.edu.au
- In the subject line type EXEMPTION followed by your Family Name and Given Name (e.g. EXEMPTION CITIZEN John).
- Please attach all relevant documents and any explanation needed.
- Send the email.

Enquiries

If you have any questions about the procedure, please direct these to us via an email addressed to residential.services@flinders.edu.au. We will endeavour to respond to your enquiry within two working days.