

## Instructions for completing a statutory declaration

Please complete the following form using the notes in the left-hand margin for guidance. More guidance on making statutory declarations can be found at [www.sa.gov.au/statdec](http://www.sa.gov.au/statdec)

When making the statutory declaration the declarant must say aloud: "I solemnly and sincerely declare" when prompted by the authorised witness who witnesses the signing and making of the statutory declaration.

# Statutory Declaration

State of South Australia - *Oaths Act 1936*

Insert the full name of  
person making the  
statutory declaration  
(declarant)

I,

Set out what is declared.  
Cross through any blank  
space here with a 'Z' and  
declarant and witness  
initial and date the start  
and end of the 'Z'.

If you need additional  
space, you can write this on  
another page and annex it  
to your declaration.

Signature of person  
making the declaration  
[to be signed in view of an  
authorised witness]

Place (City, town or  
suburb) and State

Date

Signature of authorised  
witness

Date

Name and capacity in  
which authorised person  
has authority to witness  
statutory declaration  
(writing, typing or stamp)

**do solemnly and sincerely declare that:**

**I declare that the contents of this statutory declaration are true to the best of my knowledge, information and belief and I understand that making a false statutory declaration is a criminal offence.**

**Declared at**

**\*in South Australia**

on

**I am an authorised statutory declaration witness and I witnessed the declarant sign the declaration:**

on

A person authorised under section 25(2) of the *Oaths Act 1936* to witness the signing of a statutory declaration.

*Statement to be included if the declaration was witnessed remotely online*

**This declaration was taken remotely under the observation of the authorised witness through an audio-visual link and the requirements under the *Oaths Act 1936* for taking declarations by audio visual link were complied with.**

*Statement to be included if the declaration was signed electronically*

**This declaration was signed/ initialled by electronic means.**

*Details to be included of any assistance the witness provided to the declarant. For example, state here that the statement was read to the declarant and/or they nodded their agreement*

**I certify that the following modifications were made to the witnessing process:**

*Signature of authorised witness*

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*Name and address of any other person who assisted the declarant to make the declaration (not including assistance in a professional capacity to prepare/ write the declaration on the instructions of the declarant).*

*Nature of assistance the other person provided, eg translation assistance.*