AFTER HOURS (including weekends)

ON HEARING ANY FIRE ALARM
(e.g. beep...beep...whoop...whoop or bell or continuous ring)

- Immediately cease activities.
- Evacuate the building via the nearest safe exit.
  (Follow the green exit signs)
- Assist others if required.
- Do not use lifts.
- Remain at the assembly area (Victoria Square) until given the all clear to return by the Emergency Services or Security.

If unsure if it is safe to return, contact Security:
Mon-Fri: 0427 611 106
Weekends: 8201 2880

If YOU discover Fire/Smoke

R emove people from immediate danger
A lert others. Ring (0) 000 and Security on x12880
C ontain the emergency if possible (e.g. close door)
E vacuate via the nearest safe exit.

Extinguish only if safe and trained to do so.

If the alarm is not sounding, hit the Break Glass alarm