

Position Description – Education & Learning Facilitator

Updated 28 March 2023

POSITION DETAILS	
College/Portfolio	College of Nursing and Health Sciences
Organisational Unit	Aged Care Research and Industry Innovation Australia (ARIIA)
Supervisor (Title)	Senior Research Fellow
Classification	Higher Education Officer Level 7
Employment Type	Fixed-Term, Full-Time (1.0 FTE) available for 12 months

POSITION SUMMARY
<p>The Education & Learning Facilitator position has an important role to play in ensuring the programs developed and delivered in ARIIA are of high quality and pedagogically tailored to the needs of the aged care workforce.</p> <p>The postholder will contribute to the design, development, and delivery of learning programs to build the capacity of the aged care workforce to innovate and improve care. This will involve working with colleagues in ARIIA, including researchers, innovation managers, knowledge specialists, program leaders and digital and marketing content developers, to adapt, enhance and extend existing online learning resources in the Innovator Training Program and Aged Care Partnering Program for focused topics identified in consultation with the aged care sector.</p> <p>The postholder will have a major role in facilitating workshops that develop translational research projects and facilitating communities of practice to support implementation of the projects through experiential learning and effective facilitation practice.</p>

UNIVERSITY EXPECTATIONS AND VALUES
<p>All staff at Flinders are responsible for understanding their obligations and responsibilities as set out in the University's code of conduct and are expected to:</p> <ul style="list-style-type: none"> • demonstrate commitment to the University's values of Integrity, Courage, Innovation, Excellence and the underlying ethos of being Student Centred; • contribute to the efficient and effective functioning of the team or work unit in order to meet the University's objectives. This includes demonstrating appropriate and professional workplace behaviours, providing assistance to team members if required and undertaking other key responsibilities or activities as directed by one's supervisor; • promote and support an inclusive workplace culture which values diversity and embraces the principles of equal opportunity; • perform their responsibilities in a manner which reflects and responds to continuous improvement; and • familiarise themselves and comply with the University's Work Health and Safety, Injury Management and Equal Opportunity policies.

A valid National Police Certificate which is satisfactory to the University will also be required before the successful applicant can commence in this position.

If you are required to work in any capacity, incidental or not, in a health care setting or other setting identified within a government direction issued pursuant to the Emergency Management Act 2004 (SA) or Public and Environmental Health Act 2011 (NT) you will be required to be vaccinated against COVID-19 and provide proof of your vaccination as a condition of your employment.

KEY POSITION RESPONSIBILITIES

- Create and coordinate inspiring learning content informed by approaches that enhance the learner experience, with a focus on Aged Care topics that reflect the priorities of ARIIA.
- Deliver online and in-person facilitated workshops and Communities of Practice to apply ARIIA developed learning modules that support the experiential learning and nurture creative and critical-thinking skills of aged care staff.
- Make effective use of innovations and technologies in learning and teaching practice.
- Maintain professional knowledge relevant to teaching within their discipline through scholarship and professional development.
- Engage in activities within a relevant external professional domain such as professional associations, conferences and workshops, and within a wider community context at local, national or international level.
- Some out of hours work (including weekends) as well as rural SA, interstate and overseas travel, may be required.
- Any other responsibilities in line with the level of the position as assigned by the Supervisor and / or the University.

KEY POSITION CAPABILITIES

- Completion of a post-graduate qualification or equivalent experience in a relevant aged care or health related area.
- Evidence of excellence in facilitation, training and teaching performance with adult learners.
- Evidence of an independent contribution to the development, delivery and evaluation of innovative teaching and learning strategies, including student assessment.
- Demonstrated experience and innovation using e-learning platforms for teaching purposes.
- Evidence of reflective practice.
- Demonstrated excellent oral and written communication skills and interpersonal skills, including the ability to establish and maintain effective relationships with staff, students and industry.
- Demonstrates a commitment to fostering a positive workplace culture, and role modelling behaviours that support the University's Reconciliation Action Plan (RAP) and commitment to enhancing educational opportunities for Aboriginal and Torres Strait Islander people.
- Demonstrated experience in inter-disciplinary collaboration and teamwork.
- Evidence of upholding the values and ethos of the University.
- *Experience in coordination and/or leadership in the aged care or health sector (desirable).*
- *Experience in conducting research and understanding of research methods (desirable).*