

## Position Description – Lecturer in Business Analytics

Updated 2 May 2023

POSITION DETAILS	
College/Portfolio	College of Business, Government and Law
Organisational Unit	Business
Supervisor (Title)	Dean, People and Resources
Classification	Teaching Specialist (Academic) Level B
Employment Type	Continuing, full-time

POSITION SUMMARY
<p>The College mission is to embrace innovative knowledge and practice to tackle the challenges of our time, with a strategic focus on technology, health and social impact. Our mission defines our educational offerings, our research agenda, and our collaborations and partnerships.</p> <p>This Teaching Specialist (Academic) position, with its primary focus on teaching and teaching-related activities in Business Analytics, has an important role to play in the University's achievement of its strategic plan, Making a Difference: The 2025 Agenda.</p> <p>The University is committed to a student-centred ethos and to developing creative, enterprising, career-ready graduates prepared to become lifelong contributors to society. In accordance with the strategic plan, the University seeks to:</p> <ul style="list-style-type: none"> <li>• deliver a richly interactive and personalised approach to learning focussed on student success;</li> <li>• be an international leader in educational innovation, advanced learning technologies and learning analytics; and</li> <li>• develop enterprising graduates equipped with the skills required for success in the knowledge economy.</li> </ul> <p>The Lecturer in Business Analytics will contribute to excellence in teaching and learning across the suite of Business Discipline in the College of Business, Government and Law. The incumbent will have teaching and learning expertise in Business Analytics and related areas such as Quantitative Methods (Business Statistics), Data Science, Big Data Management &amp; Analysis, Machine Learning etc. The lecturer in Business Analytics will be responsible for making an independent contribution to teaching and the scholarship of teaching using innovations in teaching practices and technologies to deliver excellence in teaching.</p>

UNIVERSITY EXPECTATIONS AND VALUES
<p>All staff at Flinders are responsible for understanding their obligations and responsibilities as set out in the University's code of conduct and are expected to:</p> <ul style="list-style-type: none"> <li>• demonstrate commitment to the University's values of Integrity, Courage, Innovation, Excellence and the underlying ethos of being Student Centred;</li> <li>• contribute to the efficient and effective functioning of the team or work unit in order to meet the University's objectives. This includes demonstrating appropriate and professional workplace behaviours,</li> </ul>

providing assistance to team members if required and undertaking other key responsibilities or activities as directed by one's supervisor;

- promote and support an inclusive workplace culture which values diversity and embraces the principles of equal opportunity;
- perform their responsibilities in a manner which reflects and responds to continuous improvement; and
- familiarise themselves and comply with the University's Work Health and Safety, Injury Management and Equal Opportunity policies.

*A National Police Certificate which is satisfactory to the University will be required by Flinders University before the successful applicant can commence in this position.*

*An up-to-date COVID-19 vaccination may be required as a condition of employment, in accordance with the Flinders University COVID-19 Vaccination Policy (2022). If required, any offer of employment will be subject to the successful candidate presenting their COVID-19 Digital Certificate as evidence of vaccination or showing evidence of a valid medical exemption, where relevant.*

### KEY POSITION RESPONSIBILITIES

This position is predominantly concerned with teaching and teaching-related duties in Business Analytics involving the creation, delivery and continuous quality improvement of university-level education. It includes (but is not limited to): direct teaching informed by approaches that enhance the student experience; curriculum design and review; delivery innovation; advancements in education technologies; and making an independent contribution to maintaining internal and external compliance and accreditation of courses. The position is also expected to make an independent contribution to high-quality university, professional and community service. The position does not include making a research contribution.

#### Teaching:

- Create, coordinate and conduct inspiring teaching informed by approaches that enhance the student experience, with a focus on Business Analytics topics and technological innovation in the design and delivery of Business Analytics and related topics across all levels and modes of the College.
- Contribute to teaching in related discipline areas at an introductory level as appropriate.
- Contribute to the planning and evaluation of these topics, undertaking the role of Topic Coordinator as required.
- Make an independent contribution to the review, renewal, development and design of curricula and courses that are attractive to existing and new cohorts of students and that nurture creativity and critical-thinking skills.
- Provide support, academic counselling and professional advice to students concerning their studies, professional development and career opportunities.
- Make effective use of innovations and technologies in teaching practice.

#### University, Professional and Service:

- Participate in the College's administrative activities such as membership of committees and working groups and attendance at College meetings.
- Maintain professional knowledge relevant to teaching within their discipline through scholarship and professional development.
- Engage in activities within a relevant external professional domain such as professional associations, conferences and workshops, and within a wider community context at local, national or international level.

- Provide high quality contribution to community service on behalf of the College and University.
- Undertake activities that promote the development of productive partnerships to provide opportunities for students and promote graduate employability.
- Any other responsibilities in line with the level of the position as assigned by the Supervisor and/or the University.

#### KEY POSITION CAPABILITIES

- Completion of a PhD or equivalent qualification in a field relevant to Business Analytics or related area.
- Demonstrated evidence of making an independent contribution to teaching and the scholarship of teaching in Business Analytics and related areas, including involvement in topic coordination and curriculum development and teaching methodology at a tertiary level.
- Demonstrated experience or capability to engage with e-learning platforms for innovations in teaching and learning purposes.
- Demonstrated contribution to leadership of curriculum reviews and accreditation activities.
- Demonstrated excellent oral and written communication skills and interpersonal skills, including the demonstrated ability to establish effective relationships with staff, students and industry.
- Evidence of peer review of teaching and commitment to professional development in teaching.
- Experience with engagement within a relevant external professional domain and within a wider community context at local, national or international level.
- Consistent high evaluations by students of teaching with improvements shown.
- Demonstrated evidence of enhancing success for students including enhancing their retention and initiatives to facilitate their employability.
- Demonstrated effective cross-cultural communication skills, including the ability to liaise with and/or teach international students.