

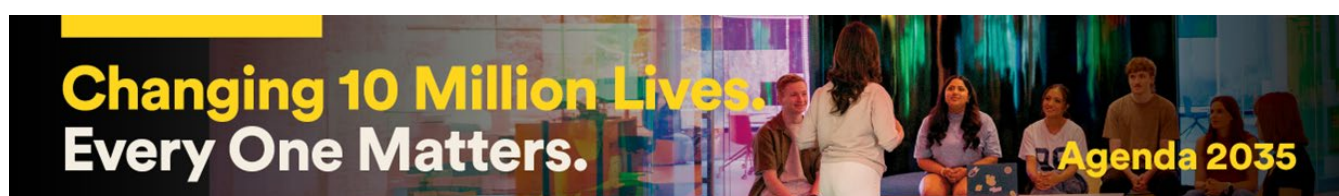
Position Description – Associate Lecturer in University Preparation Programs (Maths and STEM)

Updated 24 April 2026

POSITION DETAILS	
Portfolio	Deputy Vice-Chancellor (Students)
Organisational Unit	Learning and Teaching Innovation
Supervisor	Academic Level C
Classification	Teaching Specialist (Academic) Level A
Employment Type	Fixed term, full-time

POSITION SUMMARY
<p>This Teaching Specialist (Academic) position, with its primary focus on teaching and teaching-related activities, has an important role to play in the University's achievement of its strategic plan, Agenda 2035. The University is committed to a student-centred ethos and to developing creative, enterprising, career-ready graduates prepared to become lifelong contributors to society. In accordance with the strategic plan, the University seeks to:</p> <ul style="list-style-type: none"> • deliver a richly interactive and personalised approach to learning focussed on student success; • be an international leader in educational innovation, advanced learning technologies and learning analytics; and • develop enterprising graduates equipped with the skills required for success in the knowledge economy. <p>The Associate Lecturer in University Preparation Programs (Maths and STEM) will be responsible for contributing to the preparation and delivery of the College's Foundations and Enabling topics, with a focus on the Maths and STEM areas using innovations in teaching practices and technologies, with support and guidance from a more senior academic.</p>

UNIVERSITY EXPECTATIONS AND VALUES
<p>All staff at Flinders are responsible for understanding their obligations and responsibilities as set out in the University's code of conduct and are expected to:</p> <ul style="list-style-type: none"> • demonstrate commitment to the University's values of Integrity, Courage, Innovation and Excellence • demonstrate consistent alignment with the University's strategic priorities through daily decisions, teamwork and behaviours that reinforce the strategic intent. • contribute to the efficient and effective functioning of the team or work unit to meet the University's objectives. This includes demonstrating appropriate and professional workplace behaviours, providing assistance to team members, if required, and undertaking other key responsibilities or activities as directed by one's supervisor; • promote and support an inclusive workplace culture which values diversity and embraces the principles of equal opportunity; • perform their responsibilities in a manner which reflects and responds to continuous improvement; and • familiarise themselves and comply with the University's <i>Work Health and Safety, Injury Management and Equal Opportunity</i> policies.



In addition, it is a requirement of this position that the incumbent maintain a current Working With Children Check which is satisfactory to the University in accordance with the Child Safety (Prohibited Persons) Act 2016 (SA).

Flinders University is committed to providing a safe, respectful and inclusive environment, free from gender based violence. Appointment to this role is conditional on the completion of required pre employment checks and declarations, each of which must be satisfactory to the University. This includes a Gender Based Violence declaration, in accordance with the National Higher Education Code to Prevent and Respond to Gender Based Violence (2025), and a Nationally Coordinated Criminal History Check.

KEY POSITION RESPONSIBILITIES

This position is predominantly concerned with teaching and teaching-related duties involving the creation, delivery and continuous quality improvement of university-level education. It includes (but is not limited to): direct teaching informed by approaches that enhance the student experience; curriculum design and review; delivery innovation; utilising advancements in education technologies; and making a contribution towards maintaining internal and external compliance and accreditation of courses. The position is also expected to make an independent contribution to high-quality university, professional and community service. The position does not include making a research contribution.

Teaching:

- Create, coordinate and conduct lectures, tutorials, practical classes, demonstrations, workshops and assess students enrolled in Foundations and Enabling topics, with a focus on Maths and STEM of the College.
- Contribute to the planning and evaluation of these topics.
- Assist in the development of topic and course materials with appropriate guidance from Course Coordinators and/or Senior Academic Staff.
- Provide support, academic counselling and professional advice to students concerning their studies, professional development and career opportunities.
- Make effective use of innovations and technologies in teaching practice.

University, Professional and Service:

- Participate in the College's administrative activities such as membership of committees and working groups and attendance at College meetings.
- Maintain professional knowledge relevant to teaching within their discipline through scholarship and professional development.
- Engage in activities within a relevant external professional domain such as professional associations, conferences and workshops, and within a wider community context at local, national or international level.
- Appropriate retention of all relevant long-term retention documentation as required by legislation.
- Provide high quality contribution to community service on behalf of the College and University.
- Any other responsibilities in line with the level of the position as assigned by the Supervisor and/or the University.

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KEY POSITION CAPABILITIES

- Satisfactory completion of 4 years tertiary study or equivalent qualifications and experience in the area of teaching
- Demonstrated evidence of making a contribution to teaching and the scholarship of teaching at the discipline level, including involvement in curriculum development and teaching methodology.
- Demonstrated excellent oral and written communication skills and interpersonal skills, including the demonstrated ability to establish effective relationships with staff and students.
- Demonstrated experience applying innovative approaches to pedagogy and/or curriculum design.
- Tertiary qualifications in Education (*desirable*).
- Completion of a PhD in Science Education or the field of teaching or active candidature towards a doctoral qualification (*desirable*).

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