Position Description - IDS Platforms Analyst & Developer

Updated 30/10/2026

POSITION DETAILS	
Portfolio	**Corporate Services**
Organisational Unit	**Information and Digital Services (IDS)**
Supervisor	**Senior Platforms Lead, Service & Marketing Success**
Classification	**Higher Education Officer 7**
Employment Type	**Fixed-term, full-time**

POSITION SUMMARY

Under broad direction, the role is responsible for supporting the technical and operational design, planning, development, management, configuration and support of the relevant platforms and applications.

The role is also responsible for ensuring the stable, reliable and performant operations of the relevant platforms and applications.

UNIVERSITY EXPECTATIONS AND VALUES

All staff at Flinders are responsible for understanding their obligations and responsibilities as set out in the University's code of conduct and are expected to:

- demonstrate commitment to the University's values of Integrity, Courage, Innovation, Excellence and the underlying ethos of being Student Centred;
- contribute to the efficient and effective functioning of the team or work unit in order to meet the University's objectives. This includes demonstrating appropriate and professional workplace behaviours, providing assistance to team members if required and undertaking other key responsibilities or activities as directed by one's supervisor;
- promote and support an inclusive workplace culture which values diversity and embraces the principles of equal opportunity;
- perform their responsibilities in a manner which reflects and responds to continuous improvement; and
- familiarise themselves and comply with the University's *Work Health and Safety, Injury Management and Equal Opportunity* policies.

Flinders University is committed to providing a safe, respectful and inclusive environment, free from gender-based violence. Appointment to this role is conditional on the completion of required pre-employment checks and declarations, each of which must be satisfactory to the University. This includes a Gender-Based Violence declaration, in accordance with the National Higher Education Code to Prevent and Respond to Gender-Based Violence (2025), and a Nationally Coordinated Criminal History Check.



KEY POSITION RESPONSIBILITIES

The key position responsibilities include:

Technical Management & Support

1. Supporting with coordinating the technical change, configuration and release management process for the relevant platforms and applications in alignment with IDS frameworks, principles and standards.
2. Supporting with planning, managing and performing maintenance, upgrades and enhancement of relevant platforms and applications in alignment with IDS frameworks, principles and standards.
3. Supporting with designing, developing, implementing and maintaining solutions for integration and enhancement of relevant platforms and applications in alignment with IDS frameworks, principles, guardrails and design standards.

Technical Vision & Roadmap

4. Supporting the relevant stakeholders in developing, implementing and managing the vision and associated roadmap for the platform and applications.
5. Assisting with developing business cases for new or enhanced technologies and solutions to support the delivery of the roadmap.

Technical Knowledge & Excellence

6. Conducting both formal and informal market scanning and benchmarking activities to be aware of emerging market offerings and trends.
7. Periodically participating in knowledge building activities and events to be aware of latest/best practices and to keep skills and knowledge up to date.
8. Supporting the provision of timely and effective advice and support to customers and stakeholders by identifying improvements to support services and providing technical expertise to enable customers to adopt new technologies and processes.

Risk, Governance & Ways of Working

9. Supporting an agile based way of working to manage, refine, and prioritise the activity backlog based on relevant customer and IDS priorities. Balancing the need to support day to day operations in a stable and reliable manner, with the need to undertake functional enhancements and new features for customers.
10. Identifying, managing and mitigating risks related to the activities being undertaken by the role in line with IDS and Flinders University policies and procedures.
11. Ensuring compliance with all relevant IDS and Flinders University policies and procedures.

Other Responsibilities

12. Any other responsibilities in line with the level of the role as assigned by the Supervisor and/or the University.

FINAL



KEY POSITION CAPABILITIES

- Appropriate tertiary qualification in Information Technology or relevant technical area, and / or equivalent relevant experience in an IT environment.
- High level thinking, planning and analytical skills to support outcomes and meet the University's strategic goals.
- Well developed skills in contributing to a team reaching its full potential, including well developed interpersonal and relationship management skills.
- General experience in dealing with customer relationships and expectations.
- General experience in agile ways of working including exposure to scaled agile methodologies and/or collaborating and delivering through a matrix structure.
- Well developed self-improvement and growth mindset/approach to the role and as part of a wider team.
- Well-developed interpersonal influence and demonstrated ability to negotiate and communicate effectively with staff and customers across a diverse organisation particularly during the design, management and implementation of customer solutions.
- Significant experience in supporting and maintaining Commercial-Off-The-Shelf (COTS) applications and Software as a service and enterprise applications and systems.
- Broad knowledge and experience in the design and execution of application upgrades including planning, test plan, execution and program close out using good change management principles and practices.
- Broad knowledge of the principles and practices of the software development lifecycle.
- Higher education experience advantageous.

FINAL

