

Position Description – Senior Lecturer in Medical Education (Doctor of Medicine Program Implementation Lead)

Updated 21 March 2025

POSITION DETAILS	
College/Portfolio	College of Medicine and Public Health
Organisational Unit	Clinical Education
Supervisor (Title)	Dean, Education (or Delegate)
Classification	Teaching Specialist (Academic) Level C
Employment Type	Continuing, Full-Time

POSITION SUMMARY
<p>This Teaching Specialist (Academic) position, with its primary focus on teaching and teaching-related activities, has an important role to play in the University's achievement of its strategic plan, Making a Difference: The 2025 Agenda.</p> <p>The University is committed to a student-centred ethos and to developing creative, enterprising, career-ready graduates prepared to become lifelong contributors to society. In accordance with the strategic plan, the University seeks to:</p> <ul style="list-style-type: none"> • deliver a richly interactive and personalised approach to learning focussed on student success; • be an international leader in educational innovation, advanced learning technologies and learning analytics; and • develop enterprising graduates equipped with the skills required for success in the knowledge economy. <p>The Flinders University Medical Program is a 4-year graduate entry Doctor of Medicine which is delivered to students at 4 sites in South Australia (Adelaide, Renmark and Mt Gambier) and the Northern Territory (Darwin). The first 2 years of the course teaches the foundations of medical science, anatomy, clinical skills, and ethics and law. The Science and Scholarship component is taught via Team Based Learning (TBL). The final 2 years consolidate this knowledge in clinical placements within the local health networks.</p> <p>The Doctor of Medicine Program Implementation Lead will work with academic, clinical and professional staff, under the leadership of the Director, Doctor of Medicine Program, to lead and support excellence in quality implementation of the Doctor of Medicine program across all sites. This role will also include, in conjunction with the academic and clinical teaching staff, coordination of the design and delivery of the teaching and assessment to provide a comprehensive learning experience at all sites that meets the outcomes of the Flinders University Doctor of Medicine program and its accreditation requirements. This position will also actively contribute to ongoing significant quality improvement of the medical program.</p> <p>The Doctor of Medicine Program Implementation Lead will facilitate an evidence-based approach to supporting curriculum delivery and will contribute to advancing scholarship in the field of medical education. The incumbent will be required to collaborate effectively with the Doctor of Medicine Site Leads, Topic Coordinators, Curriculum Lead, Assessment Lead, Clinical Lead (and others as appropriate) to achieve the required outcomes of the MD program. The Doctor of Medicine Program Implementation Lead will also have a key leadership role in service to the College and/or University.</p>

UNIVERSITY EXPECTATIONS AND VALUES

All staff at Flinders are responsible for understanding their obligations and responsibilities as set out in the University's code of conduct and are expected to:

- demonstrate commitment to the University's values of Integrity, Courage, Innovation, Excellence, and the underlying ethos of being Student Centred;
- contribute to the efficient and effective functioning of the team or work unit to meet the University's objectives. This includes demonstrating appropriate and professional workplace behaviours, providing assistance to team members, if required, and undertaking other key responsibilities or activities as directed by one's supervisor;
- promote and support an inclusive workplace culture which values diversity and embraces the principles of equal opportunity;
- perform their responsibilities in a manner which reflects and responds to continuous improvement; and
- familiarise themselves and comply with the University's *Work Health and Safety, Injury Management and Equal Opportunity* policies.

A National Police Certificate which is satisfactory to the University will be required by Flinders University before the successful applicant can commence in this position.

Staff working in a health care setting are strongly recommended to be fully vaccinated against COVID in line with the SA Health policy.

KEY POSITION RESPONSIBILITIES

This position is predominantly concerned with providing leadership and direction related to teaching and teaching-related duties involving the creation, delivery and continuous quality improvement of university-level education. It includes (but is not limited to): direct teaching informed by approaches that enhance the student experience; educational leadership; curriculum design and review; delivery innovation; advancements in education technologies; and leadership in ensuring internal and external compliance and accreditation of the Doctor of Medicine Program and related courses.

The position is also expected to make a leadership contribution to high-quality university, professional and community service, which may extend from the local level to national or international. The position does not include making a research contribution.

Teaching:

- Lead the delivery of Team Based Learning in the Doctor of Medicine program at the Bedford Park campus.
- Work collaboratively with other academic staff in the development of curriculum materials and delivery of high-quality teaching in the medical program
- Implement quality assurance processes for all curriculum activities, including the generation of reports and working collaboratively with the Doctor of Medicine Program Evaluation Lead, to develop and enact improvement plans as required.
- Foster and develop a scholarly approach to learning and teaching, contributing to educational research programs and facilitating an evidence-based approach to curriculum and assessment design
- Provide support, academic counselling and professional advice to students concerning their studies, professional development, and career opportunities.
- Make effective use of innovations and technologies in teaching practice.
- Engage in coaching, mentoring, supervising student projects and/or research higher degree supervision as an Adjunct Supervisor.

University, Professional and Service:

- Contribute at a significant level in the College's administrative activities such as leadership on committees and working groups and attendance at and/or coordination of College meetings.
- Significant involvement in and/or leading activities relating to internal and external compliance and professional accreditation of courses.
- Maintain professional knowledge relevant to teaching within their discipline through scholarship and professional development.
- Engage in activities within a relevant external professional domain such as professional associations, conferences, and workshops, and within a wider community context at local, national, or international level.
- Provide high quality contribution to community service on behalf of the College and University.
- Undertake activities that promote the development of productive partnerships to provide opportunities for students and promote graduate employability.
- Any other responsibilities in line with the level of the position as assigned by the Supervisor and / or the University.

KEY POSITION CAPABILITIES

- Completion of a PhD, or EdD in medical science, health, education, or a related field.
- Experience in delivering high quality education activities in a medical or health related tertiary education environment.
- Evidence of an ability to lead, coordinate and deliver medical or health profession education and training in a tertiary and/or health service environment
- Evidence of application of pedagogical theory and contemporary educational practice relevant to the discipline Knowledge of and experience in fostering collaborative learning environments.
- Evidence of use of learning and teaching approaches that enhance student success.
- Experience of significant and sustained relevant teaching and learning experience at a tertiary level.
- Evidence of an independent and innovative contribution to the development, delivery and evaluation of innovative teaching and learning strategies, including student assessment.
- Evidence of significant and sustained excellence in teaching performance at a tertiary level.
- Evidence of successful and sustained topic and/or course coordination.
- Demonstrated experience and innovation using online learning platforms for teaching purposes.
- Evidence of scholarship of teaching and of professional development in higher education teaching.
- Demonstrated understanding of curriculum reviews and internal and external accreditation activities.
- Demonstrated strong understanding of the nexus between teaching and learning, research and scholarship.
- Demonstrated capacity for successful leadership of teaching teams at course and/or the program level.
- Development of teaching materials to be used by others
- Has provided leadership to professional activities within a relevant external professional domain and within a wider community context at local, national or international level which could include topic/course coordinator, major award programs, leadership in quality assurance processes and relationship building with external parties including consultancy work and conferences.
- Demonstrated ability to work collegially and respectfully as part of a team, meet deadlines and lead team activities, and to promote a positive culture within the workplace.
- Demonstrated excellent oral and written communication skills and interpersonal skills, including the demonstrated ability to establish effective relationships with staff, students and industry nationally and/or internationally.
- Evidence of upholding the values and ethos of the University.
- *A medical (MD or equivalent) or health profession qualification (desirable).*
- *Tertiary qualification(s) in Education (desirable).*