

Position Description – Research Fellow

Updated 18 August 2025

POSITION DETAILS

College	College of Nursing and Health Sciences
Organisational Unit	Caring Futures Institute
Supervisor	Professor of Allied Health and Active Ageing
Classification	Research (Academic) Level B
Employment Type	Fixed-term, Full-time

POSITION SUMMARY

The Research Fellow will undertake health services research within the Caring Futures Institute, College of Nursing and Health Sciences under the direction and mentoring of the Professor of Allied Health and Active Ageing. The position will contribute to project approvals, implementation, the management and analysis of data and the preparation of manuscripts for publication.

The Research Fellow will manage and implement funded research projects while developing new research activities within the field of healthy ageing and health services research. The Research Fellow will contribute to the strategic objectives of the CFI, while building and maintaining collaborations and research partnerships and producing high quality publications.

The incumbent will provide supervision and support to staff under the general direction of the Professor of Allied Health and Active Ageing.

UNIVERSITY EXPECTATIONS AND VALUES

All staff at Flinders are responsible for understanding their obligations and responsibilities as set out in the University's code of conduct and are expected to:

- demonstrate commitment to the University's values of Integrity, Courage, Innovation, Excellence and the underlying ethos of being Student Centred;
- contribute to the efficient and effective functioning of the team or work unit in order to meet the University's objectives. This includes demonstrating appropriate and professional workplace behaviours, providing assistance to team members if required and undertaking other key responsibilities or activities as directed by one's supervisor;
- promote and support an inclusive workplace culture which values diversity and embraces the principles of equal opportunity;
- perform their responsibilities in a manner which reflects and responds to continuous improvement; and
- familiarise themselves and comply with the University's Work Health and Safety, Injury Management and Equal Opportunity policies.

KEY POSITION RESPONSIBILITIES

The Research Fellow is accountable for:

- Actively contributing to the research project by collaborating with the Research Team to successfully deliver project milestones and Key Performance Indicators.
- Independently contributing to the execution of research by preparing applications to obtain the relevant ethics, governance and data approvals, reviewing relevant literature and other sources of information, actively participating in the production of data, contributing to the writing and editing of reports and journal articles and attending relevant seminars and meetings.
- Playing a lead role in coordinating, planning and executing the project tasks required to collaborate with industry partners.
- Independently contributing to ethical, high quality and innovative research and evaluation through activities such as scholarship, publishing in recognised high quality journals and developing plain language summaries for the public and policy briefings.
- Supervision of honours and post graduate research projects.
- Establishing and maintaining collaborations within the University, and at State, national and international levels in order to improve research outputs, patents and publications.
- Any other responsibilities in line with the level of the position as assigned by the Supervisor and/or the University.

A Nationally Coordinated Criminal History Check (NCCHC) which is satisfactory to the University will be required by Flinders University before the successful applicant can commence in this position.

*Staff working in a health care setting **are strongly recommended** to be fully vaccinated against COVID-19 in line with the SA Health policy*

KEY POSITION CAPABILITIES

- Completion of a PhD in a health-related discipline.
- Demonstrated research experience in terms of publications in peer-reviewed journals and presentations at a national and/or international level in health services research.
- Demonstrated experience in qualitative and/or quantitative research methodology.
- Demonstrated experience delivering project targets on time.
- Demonstrated ability to plan and execute data collection and analysis.
- Demonstrated well-developed interpersonal skills and experience in collaborating and engaging with diverse stakeholders and industry partners.
- Demonstrated ability to critically review the literature in relevant fields.
- Demonstrated experience to undertake collaborative research and establish and maintain effective relationships with staff and industry.
- Demonstrated excellent oral and written communication skills in an academic environment.