

Position Description – *Senior Librarian (Research Engagement)*

Updated 28/10/2024

POSITION DETAILS

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| Portfolio | Corporate Services |
| Organisational Unit | Library |
| Supervisor | Library Coordinator (Research Engagement) |
| Classification | Higher Education Officer Level 7 |
| Employment Type | Continuing, full-time |

POSITION SUMMARY

Under broad direction, the Senior Librarian (Research Engagement) supports the Colleges and the Research activities of the University by proactively engaging with the Colleges. The Senior Librarian (Research Engagement) works collaboratively with the Research Engagement team to develop and maintain a sustainable suite of Library support services.

UNIVERSITY EXPECTATIONS AND VALUES

All staff at Flinders are responsible for understanding their obligations and responsibilities as set out in the University's code of conduct and are expected to:

- demonstrate commitment to the University's values of Integrity, Courage, Innovation, Excellence and the underlying ethos of being Student Centred;
- contribute to the efficient and effective functioning of the team or work unit in order to meet the University's objectives. This includes demonstrating appropriate and professional workplace behaviours, providing assistance to team members if required and undertaking other key responsibilities or activities as directed by one's supervisor;
- promote and support an inclusive workplace culture which values diversity and embraces the principles of equal opportunity;
- perform their responsibilities in a manner which reflects and responds to continuous improvement; and
- familiarise themselves and comply with the University's *Work Health and Safety, Injury Management and Equal Opportunity* policies.

A National Police Certificate which is satisfactory to the University will be required by Flinders University before the successful applicant can commence in this position.

KEY POSITION RESPONSIBILITIES

The Senior Librarian (Research Engagement) will be accountable for:

1. Proactively engaging with academic staff, higher degree research students and relevant stakeholders to ensure they are fully informed of and able to make use of Library resources and services for teaching, learning and research.
2. Proactively engaging with colleagues in Information and Digital Services and other areas to identify new and emerging technologies that assist the research, learning and teaching needs and improve library services.
3. Identifying innovations, improvements and resources that the Library may initiate to better serve College research activities.
4. Representing the Library at relevant College and University committees and meetings, including after-hours.
5. Providing advice and referral to research data management services, open access services, publication identifier services and author identifier resources.
6. Providing advice and support regarding researcher publication metrics at the College, Research Group and individual level.
7. Providing advice and support for publishable systematic reviews, including high level searching, identifying where to publish and meeting journal requirements.
8. Collaborating with the Academic Engagement team to plan, design, deliver and evaluate user-centred, scalable and sustainable programs that support skills development relevant to higher degree research students and early career researchers such as literature reviews, systematic reviews, research data management, open access and metrics.
9. Contributing to College accreditation and reviews processes and preparing Library impact statements for new and revised courses.
10. Leading designated projects and contribute to strategies that support University and Library priorities related to research.
11. Any other responsibilities in line with the level of the role as assigned by the Supervisor and/or the University.

KEY POSITION CAPABILITIES

- University degree and eligibility for Associate (professional) membership of ALIA.
- Extensive relevant experience in an academic or research library.
- General to broad knowledge on research data management services, open access and researcher metrics.
- General to broad knowledge of research methods and the ability to critically examine and filter research literature.
- Demonstrated ability to work in an environment of diverse and changing educational technologies.
- Demonstrated ability to build and manage collaborative partnerships in an academic environment.
- Demonstrated significant to high level organisational and problem-solving skills, including the ability to apply project methodology and manage deadlines.
- Demonstrated well developed to high level written, verbal, and interpersonal communication skills in both face-to-face and online environments.
- Demonstrated ability to work collaboratively in a team environment.