

Position Description – Senior Librarian (Education Engagement)

Updated 20 June 2024

POSITION DETAILS	
Portfolio	Corporate Services
Organisational Unit	Library
Supervisor (Title)	Library Coordinator (Education Engagement)
Classification	Higher Education Officer Level 7
Employment Type	Continuing, Full-time

POSITION SUMMARY
<p>Under broad direction, the Senior Librarian (Education Engagement) supports the university's teaching and learning activities by proactively engaging with the Colleges, advocating for accessible, engaging information resources and developing digital learning programs and objects to enhance effective learning and the acquisition of information and digital literacy skills</p>

UNIVERSITY EXPECTATIONS AND VALUES
<p>All staff at Flinders are responsible for understanding their obligations and responsibilities as set out in the University's code of conduct and are expected to:</p> <ul style="list-style-type: none"> demonstrate commitment to the University's values of Integrity, Courage, Innovation, Excellence, and the underlying ethos of being Student Centred; contribute to the efficient and effective functioning of the team or work unit to meet the University's objectives. This includes demonstrating appropriate and professional workplace behaviours, providing assistance to team members, if required, and undertaking other key responsibilities or activities as directed by one's supervisor; promote and support an inclusive workplace culture which values diversity and embraces the principles of equal opportunity; perform their responsibilities in a manner which reflects and responds to continuous improvement; and familiarise themselves and comply with the University's <i>Work Health and Safety, Injury Management and Equal Opportunity</i> policies. <p><i>A National Police Certificate which is satisfactory to the University will be required by Flinders University before the successful applicant can commence in this position.</i></p> <p><i>An up to date COVID-19 vaccination may be required as a condition of employment, in accordance with the Flinders University COVID-19 Vaccination Policy (2022). If required, any offer of employment will be subject to the successful candidate presenting their COVID-19 Digital Certificate as evidence of vaccination or showing evidence of a valid medical exemption, where relevant.</i></p>

KEY POSITION RESPONSIBILITIES

The Senior Librarian (Education Engagement) will be accountable for:

1. Collaborating with the Education Engagement team to plan, design, deliver, and evaluate learner-centred, scalable, and sustainable programs that support digital literacy and digital scholarship at Flinders University, ensuring continuous quality improvement.
2. Identify and advocate for accessible, engaging information resources, including Open Educational Resources, to improve teaching effectiveness and student learning outcomes.
3. Creating educational experiences by designing instructional materials, and developing learning outcomes, assessment tools and learning objects across diverse learning environments, including, face-to-face, blended, and online classrooms.
4. Maintaining currency in pedagogy and digital literacy requirements across and within the disciplines and sharing and communicating this knowledge to the Education Engagement team.
5. Contributing to and/or leading a diverse range of the Library/University's digital literacies projects and initiatives, including developing project plans, timelines, and outcomes assessment.
6. Working with teams across the Library and University to develop technological solutions to enhance online and campus learning and teaching activities and identify opportunities for digital capability building of library staff.
7. Liaising and collaborating with key stakeholders to ensure the library provides responsive digital literacy and digital scholarship support and resources for online and campus learning.
8. Representing the Library at relevant College and University committees and meetings, including after-hours.
9. Communicating the value of Library resources and services to colleges as part of course development and accreditation processes. Any other responsibilities in line with the level of the role as assigned by the Supervisor and/or the University.

KEY POSITION CAPABILITIES

- Completion of a degree in the information science domain or related field, with subsequent relevant experience, and or equivalent combination of experience and/or education and/ or training.
- Eligibility for Associate (professional) membership of ALIA.
- Ability to lead and evaluate information sources in all formats and a proven ability to search databases and other web-based products and services.
- Demonstrated general to broad knowledge of online and blended learning pedagogies in higher education.
- Experience in developing, delivering and evaluating digital learning objects and learning resources.
- Knowledge of digital literacies and capabilities, and ability to take a strategic approach to scaffold learning across the curriculum.
- Demonstrated ability to build and manage collaborative partnerships in an academic environment.
- Demonstrated organisational and problem-solving skills, including the ability to apply project methodology and manage deadlines.
- Demonstrated well developed to high written, verbal, and interpersonal communication skills in both face-to-face and online environments.
- A high level ability to work collaboratively in a team environment.
- Demonstrated openness to implementing new ideas and pedagogical practices and exploring new instructional technologies.