VOLUNTEER EXPRESSION OF INTEREST

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| **FLINDERS UNIVERSITY ART MUSEUM CONTACT DETAILS** |
| Placement address | Flinders University, Bedford Park, SA 5043 |
| Mailing address | GPO Box 2100 Adelaide SA 5001 |
| Contact person | Nic Brown  |
| Position | Collections Manager |
| Email  | nic.brown@flinders.edu.au  |
| Phone | +61 8 8201 2695  |
| **BACKGROUND** |
| Flinders University Art Museum is committed to preserving and developing the University’s historical and contemporary collections, and connecting them with students, staff and the wider world. The collection is rich and varied, with major holdings in Aboriginal and Torres Strait Islander art, Post-object and documentation art, European prints and Australian political posters. Housing over 8000 works the Art Museum is one of the largest University art collections in Australia. The collection is a cultural and intellectual resource for the University, its academic programs, as well as for the general public through temporary exhibitions and public programs. |
| **VOLUNTEERING AT FLINDERS UNIVERSITY ART MUSEUM** |
| * Volunteer opportunities are available to members of the community who wish to develop museum and curatorial skills in the areas of registration, preventive conservation and exhibition development
* Volunteering at the Art Museum meets Volunteering Australia’s definition: ‘volunteering is time willingly given for the common good and without financial gain’
* Volunteer opportunities are offered as Volunteer Labs that occur up to four times a year
* Volunteer Labs typically occur between 9am-5pm on a weekday
* Expressions Of Interest (EOIs) for participation are welcome throughout the year
* Electronic EOIs only will be accepted
* You will receive an email acknowledging receipt of your application
* Placements in Volunteer Labs are offered on a ‘first in best dressed’ basis with priority given to Flinders University students and alumni as well as newcomers
* While every effort is made to enable volunteer expression of interests, placements are not always possible
* Art Museum volunteers are covered by the Flinders University’s Public Liability and Volunteers Personal Accident insurance policies
* Potential volunteers are advised to visit the Art Museum website, [facebook](https://www.facebook.com/flindersart) and [instagram](https://www.instagram.com/flindersart/) sites to acquaint themselves with the collections and public programs
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| **VOLUNTEERS ARE EXPECTED TO** |
| * Be punctual and reliable
* Carry out duties listed in Volunteer Lab description
* Give 72 hours minimum notice of cancellation
* Adhere to induction policies and procedures
* Ask for support when needed
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| **EXPRESSION OF INTEREST PROCEDURE** |
| * Complete Volunteer Expression of Interest Form
* Attach current resume
* All documents to be supplied in word or pdf formats
* All documents to be labelled as follows [Surname]\_[First name]\_[Type of document] eg. Brown\_Nic\_EOIform
* **Submit application to** **nic.brown@flinders.edu.au** **by email only**
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| **VOLUNTEER EXPRESSION OF INTEREST** |
| **APPLICANT’S DETAILS** |
| Full name |  |
| Home address |  |
| Postal address |  |
| Email |  |
| Phone |  |
| Mobile |  |
| Availability | ☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday  |
| Are you a Flinders University Alumni? | ☐ Yes (please enter details in grey field below) ☐ No |
| **UNIVERSITY STUDENT COURSE DETAILS** \*University students only to complete |
| ☐ Undergraduate ☐ Postgraduate ☐ Full time ☐ Part time |
| Education insitution |  |
| Name of course |  |
| Current year level |  |
| Main area/s of study |  |
| Year started |  | Year expected to finish |  |
| **FLINDERS UNIVERSITY ALUMNI COURSE DETAILS** \*Flinders University Alumni only to complete |
| ☐ Undergraduate ☐ Postgraduate  |
| Name of course |  |
| Current profession |  |
| **Why would you like to participate in a Volunteer Lab at Flinders University Art Museum?** (100 words max) |
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| **What skills, experience and attributes would you bring to the Flinders University Art Museum team?** (100 words max) |
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| **What skills and experiences are you seeking to gain from the volunteer opportunity?** (100 words max) |
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| **APPLICANT** |
| Signed |  |
| Date |  |
| Print name |  |

Submit your electronic application with attachments to:

Nic Brown, Collections Manager at nic.brown@flinders.edu.au

For queries: ph: +61 8 8201 2695