
PARTICIPANT INFORMATION SHEET AND CONSENT FORM

Title: The Aged Care Centre for Growth and Translational Research Priority Survey

Chief Investigator

Professor Sue Gordon
Aged Care Centre for Growth and Translational
Research
Flinders University
Email: sue.gordon@flinders.edu.au
Phone: 08 8202 8734

Co-Investigator

Dr Guy Edwards
Wells Advisory
Email: guy.edwards@wellsadvisory.co

Co-Investigator

Dr Stephanie Champion
Aged Care Centre for Growth and Translational
Research
Flinders University
Email: stephanie.champion@flinders.edu.au
Phone: 08 8201 3767

Description of the study

The Commonwealth Department of Health has funded Flinders University to establish the national Aged Care Centre for Growth and Translational Research (the Centre). The Centre will facilitate collaboration between older Australians, research, industry and government to develop the capability of Australia's aged care workforce and translate research and innovation into best practice.

As part of its role the Centre is conducting an annual survey to determine the priorities of the aged care sector for the Centre activities and translational research grant funding rounds for 2023. The study invites people who receive services, and organisations and people who deliver services and products in the aged care sector to complete the survey.

Purpose of the study

This survey asks you to tell us about:

1. your role and experience in the aged care sector
2. the priorities for activities and translational research to improve aged care services and
3. your experience of translational research activities in the aged care sector.

This information will allow the Centre to be responsive to the priorities of the aged care sector by developing a work plan, activities and resources, that directly respond to those priorities. As well it will ensure the Centres translational research grant rounds for 2023 directly address those priority areas.

The survey is also being used to collect baseline information about the understanding and use of translational research and innovation activities in the aged care sector. This information will be used to evaluate changes during the lifetime of the Centre.

Benefits of the study

The sharing of your information and experiences will ensure the Centre is able to effectively respond to the priorities of the aged care sector by supporting increased knowledge, capability and experience in translational research in priority areas.

Data collected in this survey may also be used in research publications and other materials prepared by the Centre, however, you will not be personally identifiable in any reports or papers.

Participant involvement and potential risks

If you agree to participate in the research study, you will be asked to spend about 15 minutes completing the survey.

You may opt to complete the survey in one of three ways:

- 1) ***Complete an online version of the survey.*** Follow this link to access the online survey:

https://qualtrics.flinders.edu.au/jfe/form/SV_9EsOkKu396fIM0u

- 2) ***Complete a survey over the phone.*** If you would rather not complete an online survey, our researchers will be happy to go through the survey with you over the phone. Please contact Dr Stephanie Champion email: stephanie.champion@flinders.edu.au or phone: 08 8202 8734 between 9am-5pm, Monday to Friday, and we'll arrange a time with you to complete the survey by phone.
- 3) ***Complete a paper version of the survey.*** If you would prefer to complete a paper survey, please contact Dr Stephanie Champion email: stephanie.champion@flinders.edu.au or phone: 08 8202 8734 between 9am-5pm, Monday to Friday, and we'll arrange to send a copy of the survey to you in the mail, along with a pre-addressed postage-paid return envelope for you to send the survey back (we'll give you a reminder call 21 days later, if we haven't heard back from you before then).

The Aged Care Centre for Growth and Translational Research Priority Survey will be conducted annually. We would like to compare the data we collect this year to future data we may collect in coming years, so we are also inviting participants to consent to the use of your data for future research projects. We will not use your data for projects beyond the scope of the Centre or beyond the data retention period. You will have the opportunity to opt in or out of the use your data in future projects in the questionnaire.

The researchers do not expect the questions to cause any harm or discomfort to you. However, if you experience feelings of distress as a result of participation in this study, please let the research team know immediately. You can also contact the following services for support:

- Lifeline – 13 11 14, www.lifeline.org.au
- Beyond Blue – 1300 22 4636, www.beyondblue.org.au

Withdrawal Rights

You may, without any penalty, decline to take part in this research study. If you opt to participate but later change your mind before completing the survey, you may close your browser and any data collected up to the point of your withdrawal will be deleted. After your responses to the survey have been submitted it will not be possible to withdraw your data as we are not collecting any identifiable information that will allow us to distinguish your submission from others. If you have any concerns about your withdrawal rights, please contact Professor Sue Gordon (Chief Investigator) to discuss.

Confidentiality and Privacy

Only researchers listed on this form have access to the information provided by you. Privacy and confidentiality will be assured at all times. The research outcomes may be presented at conferences, written up for publication or used for other research purposes as described in this information form. However, the privacy and confidentiality of individuals will be protected at all times. You will not be named, and your individual information will not be identifiable in any research products.

No identifiable data will be collected, and no data will be shared. The information provided in this survey will be summarised and compared to similar information that will be collected in the annual surveys for 2023 and 2024.

Data Storage

The information collected will be stored securely on a password protected computer and Flinders University server throughout the study. All data will be securely transferred to and stored at Flinders University for five years after publication of the results. Following the required data storage period, all data will be securely destroyed according to university protocols.

How will I receive feedback?

It will not be possible to provide individual feedback to participants as no identifiable data will be collected. On project completion, a summary of the outcomes will be provided to the Department of Health and will be posted on our website and in our newsletter. If you would like to be sent a copy, please contact Dr Stephanie Champion email: stephanie.champion@flinders.edu.au or phone: 08 8202 8734.

Ethics Committee Approval

The project has been approved by Flinders University's Human Research Ethics Committee (Project number 2888).

Queries and Concerns

Queries or concerns regarding the research can be directed to the research team. If you have any complaints or reservations about the ethical conduct of this study, you may contact the Flinders University's Research Ethics & Compliance Office team via telephone 08 8201 2543 or email human.researchethics@flinders.edu.au.

Thank you for taking the time to read this information sheet which is yours to keep. If you accept our invitation to be involved and decide to complete an online survey you will be asked to tick to confirm your consent in the online survey. If you opt to complete a paper copy of this survey, please sign and return the second copy of the Consent Form (enclosed) and retain this copy (on the next page) for your own records.

CONSENT FORM

Consent Statement

- ☐ I have read and understood the information about the research, and I understand I am being asked to provide informed consent to participate in this research study. I understand that I can contact the research team if I have further questions about this research study.
- ☐ I am not aware of any condition that would prevent my participation, and I agree to participate in this project.
- ☐ I understand that I am free to withdraw at any time during the study.
- ☐ I understand that I can contact Flinders University's Research Ethics & Compliance Office if I have any complaints or reservations about the ethical conduct of this study.
- ☐ I understand that my involvement is confidential, and that the information collected may be published. I understand that I will not be identified in any research products.
- ☐ I understand that I will be unable to withdraw my data and information from this project.

I further consent to:

- ☐ Completing a survey.
- ☐ The use of my data in future research projects.

Signed:

Name:

Date: