**PROPOSAL FOR PEER REVIEW**

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| --- | --- | --- | --- | --- | --- |
| **Project Number**  *For Office Use* |  | | | | |
| **Project Title** |  | | | | |
| **Principal Researcher** |  | | | | |
| **Contact Email Address(es)** |  | | | | |
| **Other Research Team Members**  *Please include affiliations* |  | | | | |
| **Student Project**  *Please place an ‘X’ in the appropriate box.* | **YES** |  | **NO** |  |

*Please write a research proposal (no more than 3000 words) which addresses the following:*

* *Summary (250 words)*
* *Relevance (Brief Literature Review)*
* *Research Question(s)*
* *Theoretical Framework*
* *Research Methodology (including Data Collection Methods)*
* *Participants and Participant Expectations  
  (Please include copies of participant information)*
* *Project Timeline*

**DATA STORAGE DECLARATION**

I/we agree to the following conditions of data storage:

1. All data are stored on the Prideaux Centre’s V drive and the folder is restricted to members of the research team.
2. The computer on which the files are stored is password protected.
3. All individual files are password protected.

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| **Name of Principal Researcher** | *Signature* | *Date* |
| **Name of Supervisor *(student projects only)*** | *Signature* | *Date* |

**CHECKLIST**

*Please use this checklist to ensure that you have attached all supporting documentation with your proposal. Place an ‘X’ in the appropriate boxes.*

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| --- | --- | --- | --- |
|  | **Yes** | **No** | **N/A** |
| **Research Proposal**  *Please ensure that you have addressed all of the criteria (refer to this document and the RSN Research Proposal Peer Review Service Researcher Guide for further information).* |  |  |  |
| **Ethics Declaration Form**  *Please use the form that is included with the RSN Research Proposal Peer Review Service Researcher Guide.*  *Examples are included in the guide to assist you in conducting a risk assessment of your proposal.* |  |  |  |
| **Participant Information**  *Please use the Flinders University templates which can be found* [*here*](http://www.flinders.edu.au/research/researcher-support/ebi/human-ethics/resources/forms.cfm) *and modify them accordingly.* |  |  |  |
| **Other Supporting Documentation**  *Please include any other documents that you believe will assist the reviewers to understand your project.* |  |  |  |

*For Office Use Only*

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| **Project Number** |  | | **Review Date** |  |
| **Reviewers** | 1) | | 2) | 3) |
| **Outcome** | 1) | | 2) | 3) |
| **Risk Assessment** |  | | **Ethics Outcome** |  |
| **SALHN Approval Required** | Y / N |
| **Mentoring** | **Date** |  | 1) | 2) |
| **Date Notified** |  | | | |