

**From:** [Academic Career Framework Feedback](#)  
**To:** [All Academic Staff](#);  
**Bcc:** [EA DVCR](#); [Carolyn Jennings](#); [Ann-Marie O'Connor](#); [Amanda Lawless](#); [Academic Promotions](#)  
**Subject:** Registration Now Open via the ACF Hub – Academic Promotions Information & Supervisor Training Sessions  
**Date:** Thursday, 2 April 2026 10:24:00 AM

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Dear colleagues,

We are pleased to advise that two additional centrally offered information and training sessions are now available on the [ACF Hub](#) for registration. These sessions are designed to support academic staff and supervisors in preparing for and navigating the academic promotions process under the new ACF.

Available sessions include:

**1. Preparing for Success in the Academic Promotions Process  
(Information Session – open to all academic staff)**

This information session covers key detail from the guide *“Preparing for Success in the Academic Promotions Process”*. It focuses on:

- The principles of writing an effective promotions case
- Preparing and presenting relevant evidence
- Understanding indicators and requirements under the new ACF

All information covered, along with additional resources, is also available on the [ACF Hub](#).

**2. Supporting Your Staff in Academic Promotions  
(Training – for academic supervisors)**

This training session highlights the key topics from the guide *“Supporting Your Staff in Academic Promotions (Supervisor Guide)”* for supervisors on how to support their staff through the promotions process.

All information covered, along with additional resources, is also available on the [ACF Hub](#).

**How to register**

Please visit the [ACF Hub](#), or you can register through the links below for these sessions:

- Prepare for Success in Academic Promotions Session – [Eventbrite Registration](#)
- Supporting Your Staff in Academic Promotions – [Eventbrite Registration](#)

Please note that both sessions will be offered **in person and livestreamed**, and **recordings will be made available** on the ACF Hub after the sessions conclude.

If you have any questions, please reach out via this email address in the first instance.

Kind regards,

People and Culture