
Award of the Title of Emeritus Professor

Establishment: Council, 23 February 1970

Last Amended: 25 July 2023

Nature of Amendment: Minor repairs to ensure document is up to date.

Date Last Reviewed: 2023

Responsible Officer: Director, People and Culture

1. Policy

1.1 The conferral of the title of Emeritus Professor is regarded as a prestigious award that enables the University to recognise staff members who meet the requirements of this policy.

2. Eligibility Criteria

2.1 To be eligible for the title, the nominee will:

- have given distinguished service or otherwise made a significant contribution to the scholarly activities of the University over a considerable period of time and who retire or resign
- be approaching retirement or resignation from the service of the University
- have normally held an appointment at the level of professor (academic level E or academic level D Plus) in the University for at least 5 years of continuous service (holders of full academic status at the level of professor may also be eligible for the award, in exceptional circumstances), and
- will be of good standing.

2.2 The award of the title may not be conferred if the professor concerned is leaving the University to take up a chair elsewhere or if there is a concern with the performance of the professor which would provide grounds for withholding such an award.

3. Procedures

3.1 The relevant Vice-President and Executive Dean/Portfolio Head will submit to the Vice-Chancellor, with a copy to the Director, People and Culture or nominee, a recommendation for the award of the title of Emeritus Professor to a retiring professor. The recommendation will be in the form attached to this policy and include details of the proposed recipient's achievements and service to the University and other information relevant to the award, including a short curriculum vitae and the date of retirement.

3.2 If satisfied that the award of the title is warranted, the Vice-Chancellor, under authority delegated by Council¹, will award the title of Emeritus Professor.

3.3 The Vice-Chancellor may refer the recommendation to the Executive Committee for consideration should there be any concerns about the proposal.

3.4 The Director, People and Culture (or nominee) will ensure the preparation of all relevant correspondence and advise the title nominee of the outcome.

4. Rights and Obligations of Emeritus Professors

4.1 An Emeritus Professor may use this title in all situations, and for all correspondence. The title does not confer any entitlements or place any obligations upon the holder, beyond the usage of the title itself.

4.2 An Emeritus Professor is not considered to be an employee of the University and is not entitled to remuneration from the University.

4.3 An Emeritus Professor who wishes to continue to make a contribution to the University's teaching or research programs post retirement should seek the award of full or adjunct academic status at the University through the relevant Vice-President Executive Dean/Portfolio Head.

4.4 The Vice-Chancellor may at any time revoke the title of Emeritus Professor by notification to the person concerned to protect the integrity of the award and the reputation of the University or for any other reason deemed appropriate by the Vice-Chancellor.

Related Link

[Recognition of Service, Donation, Significant Contributions or Personal Achievement](#)

Form: [Recommendation for the Award of the Title of Emeritus Professor](#)

¹ 27 May 1999