

Policy Redesign Project

All policies and procedures are being reviewed as part of this project. This document is pending review, but remains in effect until the review is carried out.

Professorial Fellows

Establishment: Council, 22 November 1991

Last Amended: 25 October 2001

Nature of Amendment: Comprehensive Review

Date Last Reviewed:

Responsible Officer: Director, Human Resources

1. General Principles

The University may award the title of Professorial Fellow to a person with a professional status equivalent to the rank of professor in recognition of actual or anticipated substantial and ongoing contribution to the University.

2. Eligibility

Persons eligible for the award of the title of Professorial Fellow will normally fall into one of the following categories:

Persons who are not currently employed by the University who are:

- 2.1** employees of affiliated institutions or external organisations with which the University is associated or wishes to establish links; or
- 2.2** appropriately qualified professionals who are involved with an academic teaching and/or research programme of the University.

3. Conditions and Entitlements

3.1 Professorial Fellows will hold the title for an initial specified term up to a maximum of three years, and may be renewed on the recommendation of the Executive Dean of the Faculty or Vice-Chancellor. The title may be reviewed at any time and rescinded if the circumstances under which it was awarded no longer apply.

3.2 No employment relationship with the University is created or implied; however any person awarded the title of Professorial Fellow must comply with legislation and provisions which affect the University, including University statutes, by-laws, policies, rules and guidelines.

3.3 The Executive Dean of the Faculty through the relevant Dean of School will have general superintendence over the activities of a person awarded the title of Professorial Fellow. The Vice-Chancellor will have authority for matters extending beyond a single faculty.

3.4 Professorial Fellows will be entitled to:

3.4.1 use the title 'Professor';

3.4.2 membership of a faculty;

3.4.3 participate in academic activities of a faculty;

3.4.4 access to University Library materials and services under conditions to be agreed between the Library and the faculty;

3.4.5 access to facilities, resources, equipment and premises at the discretion of a Faculty Head and be appointed as a faculty representative on committees at the discretion of a Faculty Head; and

3.4.6 apply for University-funded research grants, scholarships and other research funds, as determined by the relevant research authority.

4. Criteria

The following factors will be taken into account in determining the award of the title of Professorial Fellow:

4.1 the nominee's eligibility (refer Clause 2);

4.2 the extent of the nominee's actual or anticipated contribution to the University;

4.3 the nominee's academic qualifications, skills and experience, to be assessed with reference to the relevant Academic Profiles; and

4.4 the prominence of the nominee's standing in his or her field of expertise or profession.

5. Procedures

5.1 Nominations for the award of the title of Professorial Fellow will be determined by the Professorial (non-employee) Appointment Committee (Attachment A). The committee will also determine the term of the award and any applicable conditions.

5.2 Nominations, including a full curriculum vitae, will be made through the Executive Dean of the Faculty concerned, who must provide a written assessment of the nominee's standing in the academic area and/or profession, and a detailed statement of the nature and extent of the contribution the person will make to the Faculty and/or the University.

5.3 Renewal of the award of an existing Fellow will be approved by the Vice-Chancellor following a recommendation from the appropriate Faculty Executive Dean.

Attachment A

1. Professorial (non-employee) Appointment Committee

The committee will comprise the Vice-Chancellor (Chairperson) or delegate, a Deputy Vice-Chancellor, and two Executive Deans (including the Executive Dean providing the nomination). The Vice-Chancellor may co-opt additional members.

The Committee will be convened as necessary.

The Committee will determine nominations for the award of academic status at Professorial level and the award of the title of Professorial Fellow.

The Committee may determine that an alternative title be awarded, if, in their view, the nomination meets the criteria for the award of the alternative title.

The Committee will determine the term of the award and any applicable conditions.

Nominations received which meet the requirements of Clause 8.3 of the Academic Status policy may be approved by the Chairperson of the Committee. Such approvals will be reported to the next meeting of the Committee.

The letter of award of the title Professorial Fellow or academic status at the level of Professor will be sent to the nominee by the Director, Human Resources.