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## Visiting Scholars

<b>Establishment:</b>	Council, 26 August 1994
<b>Last Amended:</b>	25 July 2023
<b>Nature of Amendment:</b>	Minor repairs to ensure document is up to date.
<b>Date Last Reviewed:</b>	2023
<b>Responsible Officer:</b>	Director, People and Culture

### 1. Policy

A person who is pursuing a special program of postgraduate study or research at the university for a limited period of time not normally exceeding an academic year and who is not enrolled for a degree or diploma of the university may be appointed as a Visiting Scholar in accordance with the following procedures. A person appointed as a Visiting Scholar is not an employee of the University.

### 2. Procedures

**2.1** Recommendations for appointment to a College are to be submitted to the Vice-President and Executive Dean giving details of the academic standing of the person concerned.

**2.2** The College Vice-President and Executive Dean, after taking whatever advice considered necessary to be satisfied about the academic standing of the person concerned, may approve appointment of that person as a Visiting Scholar.

**2.3** When an appointment is approved by the College Vice-President and Executive Dean, a letter of invitation will be sent by the Director, People and Culture.

**2.4** The title of Visiting Professor will be conferred automatically on any Visiting Scholar who holds an appointment as a full professor elsewhere, or who has retired from such an appointment.