

Policy Redesign Project

All policies and procedures are being reviewed as part of this project. This document is pending review, but remains in effect until the review is carried out.

Visiting Scholars

Establishment: Council, 26 August 1994

Last Amended: EDA, September 2010

Nature of Amendment: Change of terminology - AOU to School

Date Last Reviewed:

Responsible Officer: Director, Human Resources

1. Policy

A person who is pursuing a special programme of postgraduate study or research at the university for a limited period of time not normally exceeding an academic year and who is not enrolled for a degree or diploma of the university may be appointed as a Visiting Scholar in accordance with the following procedures. A person appointed as a Visiting Scholar is not an employee of the University.

2. Procedures

2.1 The head of the School concerned will submit a recommendation for the appointment to the Faculty Executive Dean giving details of the academic standing of the person concerned.

2.2 The Executive Dean of Faculty, after taking whatever advice considered necessary to be satisfied about the academic standing of the person concerned, may approve appointment of that person as a Visiting Scholar.

2.3 When an appointment is approved by the Executive Dean of Faculty, a letter of invitation will be sent by the Director, Human Resources.

2.4 The title of Visiting Professor will be conferred automatically on any Visiting Scholar who holds an appointment as a full professor elsewhere, or who has retired from such an appointment.

Related Links

[Invite an Honorary Visiting Scholar/Academic](#)

