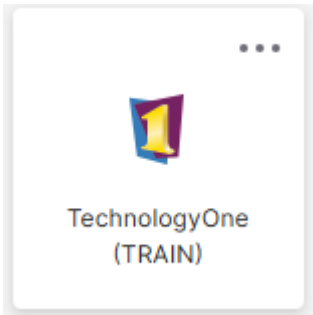


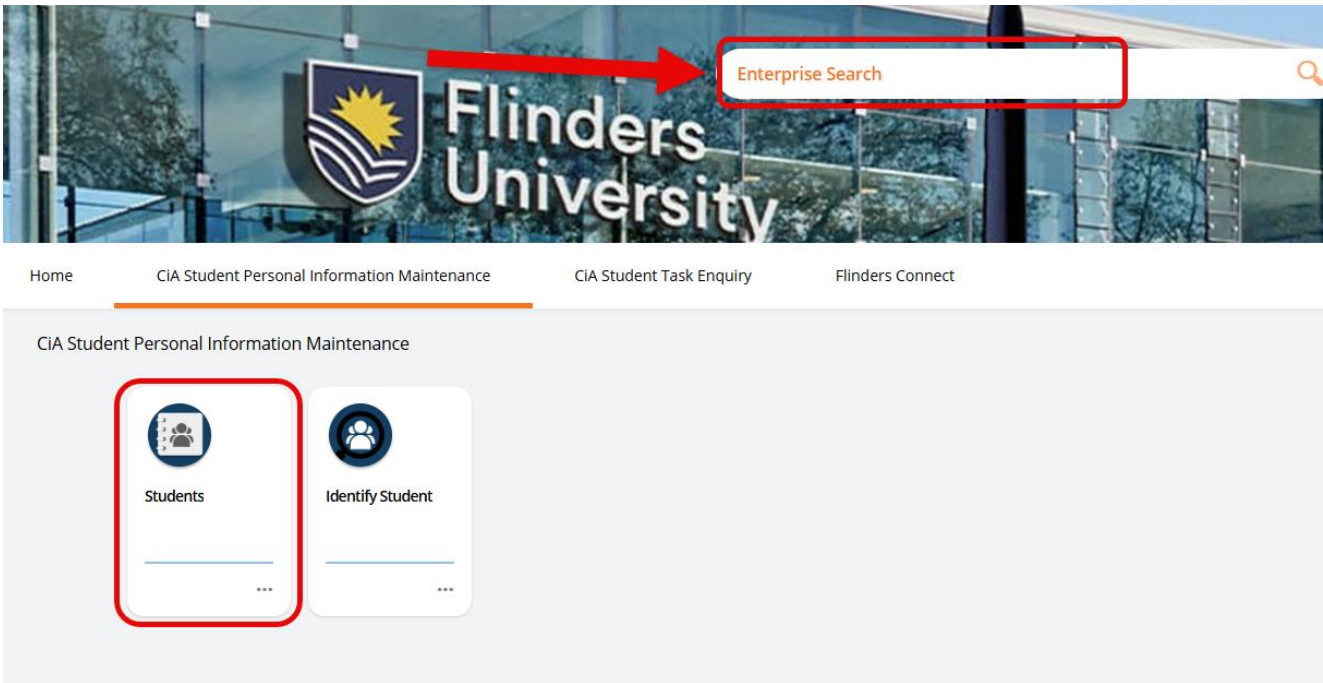
To view or edit My Study functions as a student, choose TechnologyOne (production environment) or TechnologyOne TRAIN via your OKTA dashboard.

Important note: the Production environment makes live changes to a student record and only should be used per standard business processes.

Note: TRAIN is usually refreshed to Production data weekly on a Sunday.



Select the 'Students' function from your dashboard or search 'Students' in the Enterprise search bar in the top-middle of the screen. Note this screen will look different depending on your staff access level and what functions you have pre-saved to your personal home screen.



Type or paste the student ID in the top search bar, select enter on keyboard or click magnifying glass to search.

On the student record result, click the downwards arrow to the right of the ID number and click View student study.

Note the options available here will differ depending on your staff access level.

technologyone

CiA Student Personal Information Maintenance

Students

Students

Student Study

Student Tasks

> 1 - 1 of 1 record.

<input type="checkbox"/>	Student ID	<div></div>	Student Given Name	Student Family Name	Student Date of Birth
<input type="checkbox"/>		<div></div>			
		<div><div>View overview</div><div>View student profile</div><div>View student finances</div><div><div>View student study</div></div><div>View student calendar</div><div>View student tasks</div></div>			


If the student has more than one course, you will be taken to an Academic History screen. From here you can see their course overviews, and click into Manage my course or Plan and enrol for the relevant course.

[Student ID] | [Student Name]

Here's an overview of your study at Flinders University. Manage your Course from the options below.

Academic History

Courses

 Below is an overview of your current and academic history for each course, including topic status information. To learn more about what each status means, visit the [Student System Glossary](#).
Completed courses are no longer available for enrolment, but you can still view topic information.

Select the **Manage my course** button to view your study plan and choose topics or specialisations (if available).

Select the **Plan and enrol** button to organise your study periods and enrol in topics for the current year.

BAFFP Bachelor of Accounting and Finance Admitted

Commenced 2025, Course First Half Year

GPA calculated by year for each course - GPA Course Year for 2025 of 6.75 (Last calculated 24-Sep-2025)
GPA calculated over the course - GPA By Course of 6.75 (Last calculated 24-Sep-2025)
GPA calculated by year and study period for each course - GPA Crs Yr Sprd for Semester 1 (2025) of 6.75 (Last calculated 24-Sep-2025)
GPA calculated by course, including credit - GPA Crs Cred of 6.70 (Last calculated 24-Sep-2025)

[Manage my course](#) [Plan and enrol](#)

BUSN2021 Management of Financial Institutions Core, Planned	PLANNED	BUSN2027 International Finance Core, Planned
BUSN2036 Applying Accounting Standards Core, Planned	PLANNED	BUSN2037 Exploring the Fundamentals of Corporate Finance Core, Planned
BUSN2052 Revolutionising Accounting Processes Core, Planned	PLANNED	BUSN2042 Addressing Business and Corporations Law Core, Planned
BUSN3029 Navigating Investments and Portfolio Management Core, Planned	PLANNED	BUSN3048 Auditing and Assurance Core, Planned

If the student is associated with only one course, you will be taken straight to the Manage my course screen. This is where students should make any necessary selections eg majors, options, electives, request self-service reports, withdraw from topics, and view Government Assistance forms.

Here you can view topics/components and make selections on the study plan.

Important note: If in the Production environment, any actions here are live changes to a student record and only should be taken per standard business processes.

Note the staff view is not identical to the student view and should be taken as a guide only.

Plan and enrol

BAFFP - Bachelor of Accounting and Finance | 108 Units | Flinders City Campus | Standard

Manage My Course

BAFFP Overview

Government Assistance

Self Service Reports

Withdraw From a Topic

Manage My Course

Watch - How to manage your course or visit Step 5 Enrolment.

Below is your Course Structure, here you can:

Understand your course

Next step

Need more support?

Study guidance

International students

View results

Current Course Structure

Bachelor of Accounting and Finance

BUSN2021 - Management of Financial Institutions

BUSN2027 - International Finance

To see a student’s scheduled topics and enrolment, click Plan and enrol.

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V1 November 2025

On the Plan and Enrol screen you can see how a student has scheduled and enrolled into topics.

Important note: If in the Production environment, any actions here (eg scheduling or enrolling) are live changes to a student record and only should be taken per standard business processes.

←

→

CIA Student Personal Information Maintenance

> Students > Plan and Enrol

Enterprise Search

Student Study

Help

Plan a study period

BAFFP - Bachelor of Accounting and Finance | Liability Category: Intl Onshore

Watch - How to plan and enrol in topics or click the **Help** button for further guidance.

📶 24 records.

Unscheduled

15 Topics | 1 Selection

Search

Option - Year 2 Flexib...
Selection Required

Select

Click for details

PLANNED

BUSN2021 - Managemen...
4.5 Units
REQUISITE EVALUATION PENDING

2025 - Semester 1

Click to expand

Click for details

ENROLLED

BUSN1001 - Recording B...
4.5 Units
Core

Click for details

ENROLLED

BUSN1020 - Assessing Ec...
4.5 Units
Core

+Add

2025 - Semester 2

Click to expand

Click for details

ENROLLED

BUSN1002 - Exploring Ac...
4.5 Units
Core

Click for details

ENROLLED

BUSN1014 - Financial Ma...
4.5 Units
Core

+Add

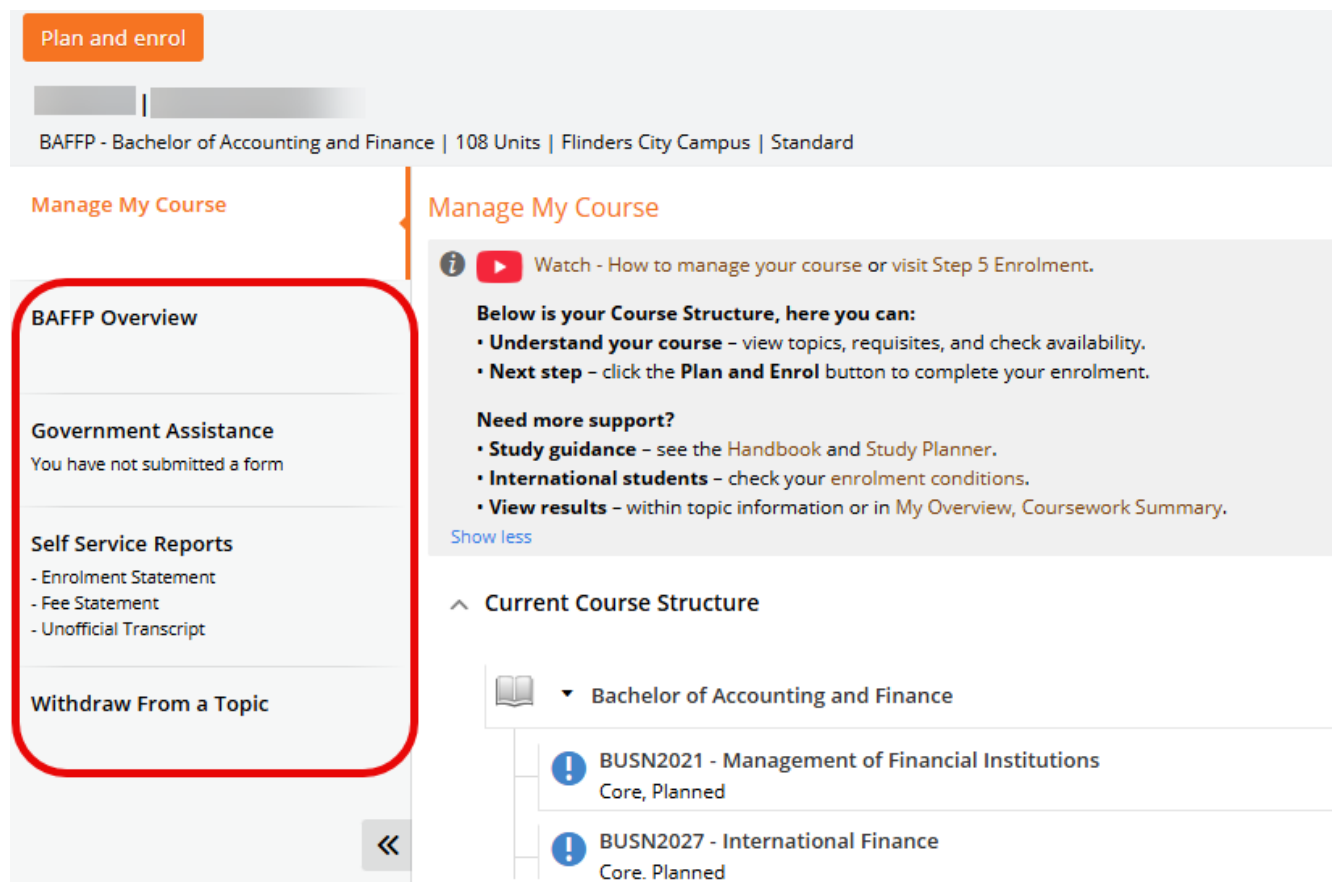
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V1 November 2025

Other screens and functions in My Study tile.

From the Manage my course screen, staff can emulate student access by:

- Viewing the course overview
- Viewing submitted Government Assistance forms - staff *cannot* submit forms
- Viewing the Self-Service Reports page - staff *cannot* generate the reports
- Withdrawing from topics – staff *can* emulate student access here and withdraw from topics. Note: If in the Production environments these actions (eg withdrawing) are live changes to a student record and only should be taken per standard business processes.



Plan and enrol

BAFFP - Bachelor of Accounting and Finance | 108 Units | Flinders City Campus | Standard

Manage My Course

BAFFP Overview

Government Assistance
You have not submitted a form

Self Service Reports
- Enrolment Statement
- Fee Statement
- Unofficial Transcript

Withdraw From a Topic

Manage My Course

Watch - How to manage your course or visit Step 5 Enrolment.

Below is your Course Structure, here you can:

- **Understand your course** – view topics, requisites, and check availability.
- **Next step** – click the **Plan and Enrol** button to complete your enrolment.

Need more support?

- **Study guidance** – see the [Handbook](#) and [Study Planner](#).
- **International students** – check your [enrolment conditions](#).
- **View results** – within topic information or in [My Overview](#), [Coursework Summary](#).

[Show less](#)

Current Course Structure

Bachelor of Accounting and Finance

- BUSN2021 - Management of Financial Institutions**
Core, Planned
- BUSN2027 - International Finance**
Core, Planned