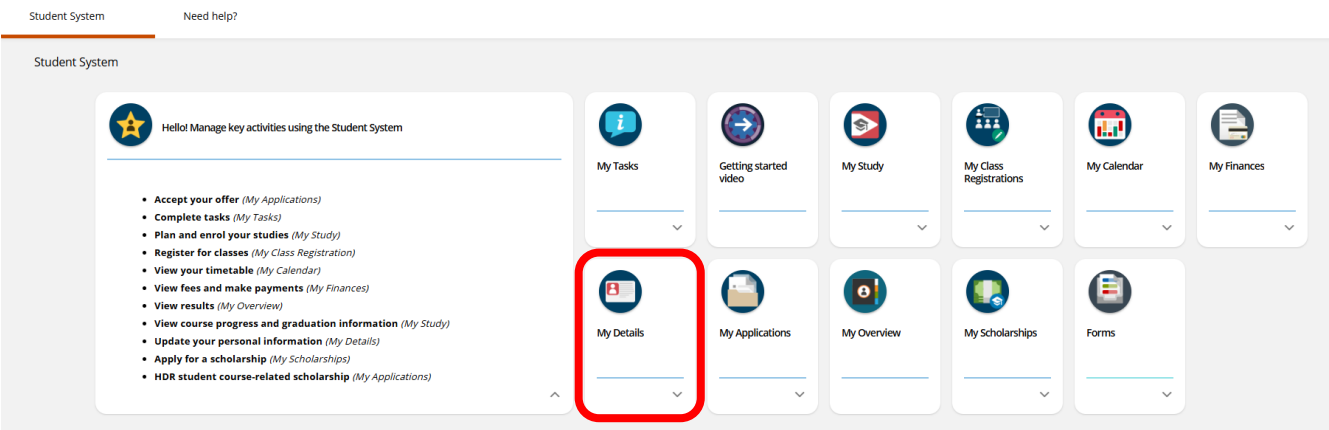
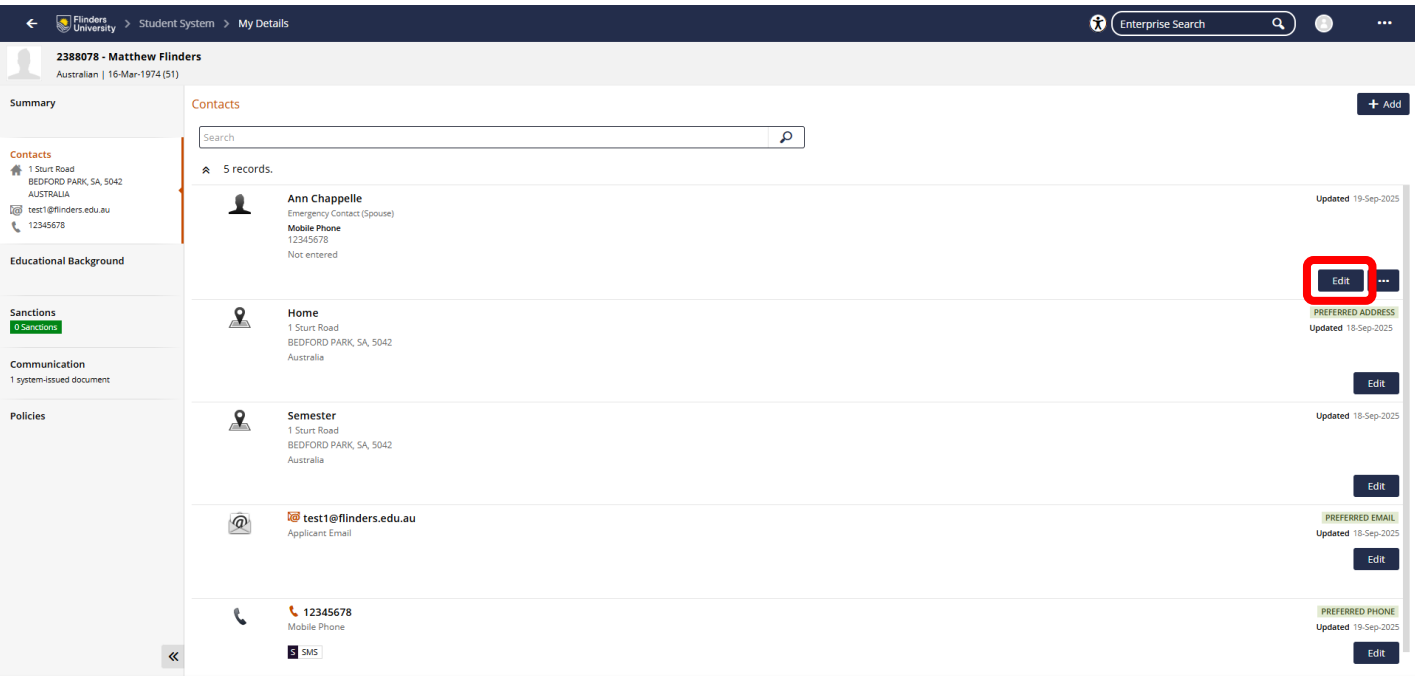


From the home screen navigate to the My Details tile.



Select “edit” on the entry to be changed or updated.



Make appropriate changes to the entry.

Contacts

Ann Chappelle

Save

^ Contact

Contact Type

Emergency Contact

Contact Name, Relationship, and either Mobile Phone, Work Phone, or Home Phone must be specified for other contact type 'Emergency Contact'.

Contact Name *

Trim the Cat

Relationship *

Other Family Member

Mobile Phone

87654321

Work Phone

Home Phone

Email Address

Country

Not entered

Address Line 1

Select "Save".

Contacts

Ann Chappelle

Save

^ Contact

Contact Type

Emergency Contact

Contact Name, Relationship, and either Mobile Phone, Work Phone, or Home Phone must be specified for other contact type 'Emergency Contact'.

Contact Name *

Trim the Cat

A green "Saved" badge will appear in the header and the entry will be updated.

←

Flinders University

> Student System > My Details

Saved



2388078 - Matthew Flinders

Australian | 16-Mar-1974 (51)

Summary

Contacts



1 Sturt Road
BEDFORD PARK, SA, 5042
AUSTRALIA



test1@flinders.edu.au



12345678

Educational Background

Contacts

Search

^

5 records.



Trim the Cat

Emergency Contact (Other Family Member)

Mobile Phone

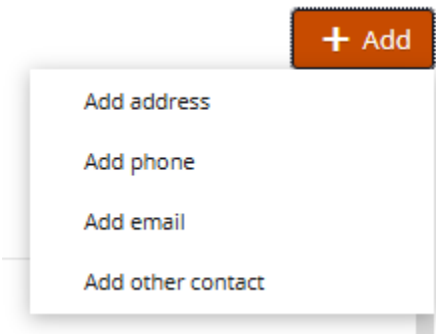
87654321

Not entered

To add an entry, select the “Add” button in the top right of the screen.



Select the type of entry that requires adding.



Note: Emergency contacts can be added under “Add other contact” if there is not a pre-existing emergency contact on record

Complete the details required by the entry and select “Save”.

Details Save

^ Contact

Contact Type *

Emergency Contact

Contact Name, Relationship, and either Mobile Phone, Work Phone, or Home Phone must be specified for other contact type 'Emergency Contact'.

Contact Name *

Ann Chappelle

Relationship *

Spouse

A green “Saved” badge will appear in the header and the entry will be added.

