

Flinders University

Student Services and Amenities Fee (SSAF)

2022 Allocation Report

The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting and in the form approved by the Minister. This *SSAF Allocation Report* is the form approved by the Minister.

Additional reporting was introduced to allow for greater transparency and consistency in SSAF allocations and expenditure.

Please note, the information provided in this *SSAF Allocation Report* does **not** require auditing by a financial accountant. The SSAF expenditure reporting remains unchanged, more information can be found in the [Financial Statements Guidelines](#) for Table A and B providers, and in the [Financial Viability Instructions: Applicants and Providers of FEE-HELP \(FVI\)](#) for all other approved providers.

SSAF Consultation and Achievements

Each year a call is made to the University community for applications for Student Services and Amenities Fee (SSAF) funds. Applications are considered by the University's SSAF Budget Advisory Committee, with the Committee making a recommendation to the Vice-Chancellor for SSAF funding allocations.

In October 2021, all students were invited to complete the 2021 SSAF Survey for the allocation of 2022 SSAF funds. The survey was held between 5-15 October. Approximately 19,700 survey invitations were sent out and 1,208 students participated in the survey (6.1% response rate).

Participating students ranked both the broad categories of allowed amenities & services and the applications for 2022 SSAF funds. In addition, respondents provided valuable feedback around SSAF service delivery.

The SSAF Budget Advisory Committee considered the results from the above survey when deliberating on how to allocate funds for 2022. The SSAF Budget Advisory Committee comprises the following:

- Deputy Vice-Chancellor (Students) (Chair);
- President, Flinders University Student Association;
- General Secretary, Flinders University Student Association;
- Student member, nominated by the Student Council, Flinders University Student Association;
- Director, Student Services;
- Chief Financial Officer (or nominee);
- A senior academic or professional staff member at the College level, appointed by the Deputy Vice-Chancellor (Students);

- Manager, Student Engagement (non-voting).

The Student Services and Amenities Fee funds a wide range of student services and amenities, including advocacy and welfare services, financial counselling and assistance, clubs and societies, sport and recreational activities, student media, student mental health and wellbeing programs and expanded services offered by the Student Learning Centre, Health Counselling and Disability Services, and Careers and Employability.

Following the end of year, a compliance process is undertaken where recipients of the year's SSAF funds certify that the revenue from the SSAF fee was spent strictly in accordance with the Act and only on services and amenities specified in subsection 19-38(4) of the Act.

SSAF Revenue Summary

	2022 Allocation \$ ¹	2022 Actual \$
SSAF Revenue	\$5,094,900	\$4,396,420
SSAF revenue carried forward from 2021	-	\$1,027,213
Total SSAF funds available for 2022	\$5,094,900	\$5,423,633
SSAF revenue carried over into 2023	-	\$1,130,143

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the *Higher Education Support Act 2003*. In [insert reported year] the maximum SSAF was \$[insert maximum SSAF for the reported year].

Student Status	2022 SSAF charged \$ ²	Number of students charged in 2022
Full-time ¹ (> 0.75 EFTSL)	\$3,642,420	14,415
Part-time ¹ (< 0.75 EFTSL)	\$754,000	8,445
		Total: 22,860

¹ Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. As per part 7 of the Administration Guidelines, the normal EFTSL value for a full-time student studying over a period of one year is 1.0.

² Note: As per Part 2 of the Administration Guidelines, a higher education provider may choose to determine a different SSAF for particular categories of persons, including a zero amount.

³ Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in [insert reported year]. For example, a student undertook a full-time study load in Semester 1 which was equal to 0.5 EFTSL and undertook a part-time study load in Semester 2 which was equal to 0.375 EFTSL. This student would be categorised as a full-time student in [insert reported year] as the total EFTSL they undertook in [insert reported year] was equal to 0.875.

Student Status	2022 SSAF charged \$²	Approx. number of SSAF students remote learning [2022]⁴
Remote learning/Online only	\$428,695	4,466

⁴ Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of study. Please note, due to the limitations of our information systems, the above data may be approximate.

SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2022 Total Allocation \$	2022 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$786,000	\$758,395	Yes	1,402
2. Clubs or other associations				
a. Sporting	\$183,000	\$183,000		
b. Internal student politics	-	-		
c. Gender, sexuality, ethnicity, race, or nationality-based	\$20,000	\$21,327		
d. Areas-of-study related e.g. law	\$70,000	\$69,789		
e. Other activities e.g. music, debate, chess	\$20,000	\$18,232		
f. Other	\$30,000	\$25,454		
3. Employment/career services	\$284,200	\$207,381	Yes	4,598
4. Legal aid	\$50,000	\$41,264	Yes	30
5. Other student amenities	\$2,322,000	\$2,295,348	Yes	4,369
6. Other - student wellbeing	\$698,800	\$673,300	Yes	3,860
Total	\$4,464,000	\$4,293,490		14,259

Organisations, bodies or third-party providers that received SSAF funding in 2022

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$	% of total SSAF Funding Received
Flinders University Sport & Fitness Inc	[53 390 033 434]	Clubs or other associations [2 a] Other - student wellbeing [6]	\$513,000	11%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

Declaration by Person of Authority

I, Professor Romy Lawson, Deputy Vice-Chancellor (Students) of Flinders University, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.



Signature of Person making Declaration

Professor Romy Lawson

Full name of Person making Declaration

Deputy Vice-Chancellor (Students)

Position of Person making Declaration

29 May 2023

Date